

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Tuesday, November 19, 2019
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Burt Green – Commissioner
- Lonnie Clover - Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Brian Edwards – Fire Chief

Meeting Commenced: Tuesday, November 19, 2019 at 5:30 PM

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President Mike Mason called the meeting to order at 5:30 PM
2. Roll Call:
 - i. All members present as listed above.
3. Public Comment:
 - i. No public present.
4. Reading and approval of the following minutes:
 - i. October 23 , 2019 Regular Meeting Minutes
 - a. Mike Mason called for the approval of the above listed Minutes
 1. James Sibley made a motion to approve the above listed Minutes
 2. Burt Green seconded the motion.
 3. There were no objections and the motion carried
5. Financial Matter,
 - i. Monthly Financial Report presented by District Bookkeeper
 - ii. To review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district clerk.
 - a. Mike Mason called for a motion to accept and ratify the October 2019 bills.
 1. Burt Green made a motion to accept and ratify the October 2019 bills.
 2. James Sibley seconded the motion.
 3. No objections and the motion carried.
 - iii. Take action on ESD financial accounts and amending bank signature cards.
 - a. Discussion on current banking and any option for change. Kaye is going to look into some options and report back to the Board. No action taken.
 - iv. Review, discuss, and take action on any changes to District's 2019 Investment Policy
 - a. John Peeler and Kaye Townley presented a new Investment Policy for District. Board discussed the need for change of Investment Officer due to a retirement.
 1. James Sibley made a motion to have Mark Burton and Ghia Lewis serve as ESD#2 Investment Officers.
 2. Burt Green seconded the motion.
 3. No objections and the motion carried.
6. Old Business
 - i. To review and take action on any matters related on construction on new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans / designs / changes, and to approve payments.
 - a. Station 54 and Station 55
 1. Ricardo with Martinez Architects was not present. Edwards discussed a few of the meetings held previously. Project on going and proceeding.
 - ii. To review and act on matters related to the ownership of property for District Fire Stations, including approving the purchase or lease of real property.
 - a. Edwards discussed the on going process of Walden Fire Station 54 land acquisition. We are making progress.

7. New Business
 - i. Review and take any action on new Fire Station 55 and proposed lease with MCHD.
 - a. In holding pattern for a closer "effective date".
 - ii. Discuss and take any necessary action on amending budget for 2019-2020.
 - i. Kaye Townley and Brian Edwards presented documents for proposed amending of FY 19/20 budget. Changes would add \$464,936 to payroll categories of salaries, retirements, and insurance.
 - a. Burt Green made a motion to amending of FY 19/20 budget to include adding \$464,936 to payroll categories of salaries, retirements, and insurance.
 - b. Lonnie Clover seconded the motion.
 - c. There were no objections and the motion carried.
 - iii. Discuss and take any action on reappointment of ESD Commissioners.
 - i. Board discussed that the 2 positions open or to be reappointed are Mike Mason and Kim Parrish. Both members wish to continue to serve as ESD#2 Commissioners. Board to send a letter to Commissioners Court to inform Court that both Mike Mason and Kim Parrish wish to continue to serve on ESD#2 Board.
8. To Meet in Closed Session
 - i. No need to meet in closed session.
9. Take any action on item(s) discussed in closed session.
 - i. No action needed.
10. Report from fire department on Present Activities and Events
 - i. Discussion on SAFE D conference upcoming.
 - ii. Edwards presented a summary of hiring process held November 8 and 9.
 - iii. Reminder Annual Banquet is December 6 Celebrating 50 year anniversary.
11. Set Meeting Date, Time and Location for upcoming ESD Meeting(s)
 - i. Regular Meeting – Wednesday, December 18, 2019 at 5:30 P.M.
12. Adjournment:
 13. Meeting adjourned at by President Mike Mason 6:15 PM

Minutes Prepared and Submitted by Brian Edwards, ESD#2 FD

Brian Edwards

Date

Minutes Approved by:

Mike Mason, President

Date

James Sibley, Vice President

Date

Burt Green, Commissioner

Date

Lonnie Clover, Commissioner

Date

12-18-19

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