

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, December 18, 2019
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner / Secretary-Treasurer
- Burt Green – Commissioner
- Lonnie Clover – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Brian Edwards – Fire Chief
- Lonnie Mapston – Battalion Chief
- Ricardo Martinez – Martinez Architects
- Ryan Fortner – Sales Revenue Inc.

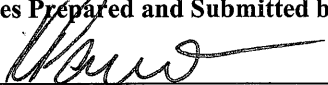
Meeting Commenced: Wednesday, December 18, 2019 at 5:30 PM

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President Mike Mason called the meeting to order at 5:30 PM
2. Roll Call:
 - a. All members present as listed above.
3. Public Comment:
 - a. No public present.
4. Reading and approval of the following minutes:
 - a. November 2019 Regular Meeting Minutes
 1. Burt Green made a motion to approve the above listed Minutes
 2. James Sibley seconded the motion.
 3. There were no objections and the motion carried
5. Financial Matter,
 - a. Monthly Financial Report presented by District Bookkeeper
 - i. Mike Mason called for a motion to accept and ratify the November 2019 Bills.
 1. James Sibley made a motion to accept and ratify the November 2019 Bills.
 2. Lonnie Clover seconded the motion.
 3. There were no objections and the motion carried.
 - b. Kaye Townley presented information regarding banking options offered by Spirit of Texas.
 - i. Mike Mason called for a motion to open an account with Spirit of Texas Bank.
 1. Burt Green made a motion to open an account with Spirit of Texas Bank
 2. Lonnie Clover seconded the motion.
 3. There were no objections and the motion carried.
 - c. To review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district clerk.
 - i. Sales and Use Tax Administration Report submitted by Ryan Fortner of Sales Revenue Inc.
 1. No action necessary.
 6. Old Business
 - a. To review and take action on any matters related on construction on new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans / designs / changes, and to approve payments.
 - i. Station 55: Approximately 50% complete with CDs and looking forward to providing us with pricing in the few months.
 - ii. Currently, the plan is to bid out both Station 54 and Station 55 together.
 - b. To review and act on matters related to the ownership of property for District Fire Stations, including approving the purchase or lease of real property.
 7. New Business

- a. Discuss and take any action on reappointment of ESD Commissioners
 - i. Mike Mason and Kim Parrish to be reappointed in January 2020
- b. Report and take any action on proposing sealed bids on Engine 55 and Tanker 53
 - i. Chief Edwards proposed that we send out request for sealed bids in January with expectation of review in February of 2020 with the stipulation of a minimum bid amount of the current trade in value
 - ii. Mike Mason called for a motion to send out a request for sealed bids in January 2020 with the expected review in February 202 with a minimum bid amount set at currently trade in value.
 1. James Sibley made a motion to send out a request for sealed bids in January 2020 with the expected review in February 202 with a minimum bid amount set at currently trade in value.
 2. Lonnie Clover seconded the motion.
 3. There were no objections and the motion carried.
8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i. Entered into Closed Session at 6:11 P.M.
 - ii. Exit from Closed Session at 6:45 P.M.
9. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation, settlement.
 - b. Real estate, including but not limited to purchase, sale, platting, or permits.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
10. Report from fire department on Present Activities and Events
 - a. ISO Grade 2/10 will go into effect April 1, 2020 (Previously 4/10)
 - b. AAIR Training in the works with a goal of attending in a January training at Blinn.
 - c. Working with J. Peeler on new website compliance
11. Set Meeting Date, Time and Location for upcoming ESD Meeting(s)
 - a. Regular Meeting – Wednesday, January 22, 2020 at 5:30 P.M. at Station 51
12. Adjournment:
 13. Meeting adjourned at by President Mike Mason 6:50 PM

Minutes Prepared and Submitted by Kim Parrish, Secretary / Treasurer

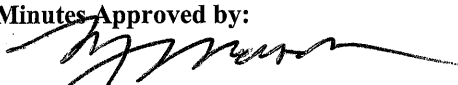


 Kim Parrish

1-23-2020

 Date

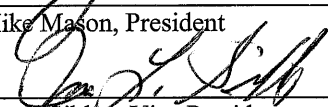
Minutes Approved by:



 Mike Mason, President

1/23/2020

 Date



 James Sibley, Vice President

1/23/2020

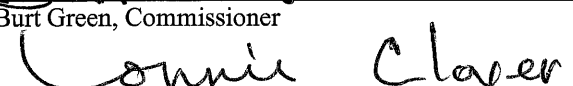
 Date



 Burt Green, Commissioner

1-23-2020

 Date



 Lonnie Clover, Commissioner

1/23/2020

 Date