

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, March 27, 2019
Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner / Secretary-Treasurer
- Burt Green – Commissioner
- Lonnie Clover – Commissioner
- Brian Edwards – Fire Chief
- Lonnie Mapston – Battalion Chief
- Kaye Townley – Manager / Sr. Consultant – Municipal Accounts & Consulting, L.P.
- Ricardo Martinez – Martinez Architects
- John Peeler – Counsel – Coveler & Peeler
- Ryan Fortner – Consultant - Sales Revenue, Inc.
- Jacob Mansfield – Teal Construction

Meeting Commenced: March 27, 2019 at 5:30 PM

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President Mike Mason called the meeting to order at 5:30 PM
2. Roll Call:
 - a. All members present as listed above.
3. Public Comment:
 - a. No public present.
4. Reading and Approval of February 27, 2019 minutes.
 - a. Mike Mason called for the adoption of the minutes from the previous meeting(s) as listed with any changes noted and updated accordingly.
 - b. James Sibley made a motion to adopt the minutes from the previous meeting(s) as listed with any changes noted and updated accordingly.
 - c. Lonnie Clover seconded the motion.
 - d. There were no objections and the motion carried.
5. Financial Matters:
 - a. Monthly Financial Report presented by District Bookkeeper.
 - i. Mike Mason moved to accept the Treasurer's Report as written and ratify the February bills.
 - ii. Kim Parrish made a motion to accept the Treasurer's Report as written and ratify the February bills.
 - iii. Lonnie Clover seconded motion to accept.
 - iv. There were no objections and the motion carried.
 - b. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, and investment actions.
6. Sales Tax:
 - a. Review tax update from Sales Revenue, Inc. as presented by Ryan Fortner
7. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 - i. Ricardo Martinez of Martinez and Jacob Mansfield of Teal Construction presented the monthly Construction Progress Report and Project Weekly Status Report with a list of Milestones with dates.
 1. Final punch list items are to be completed before the April 2019 meeting.
 2. Kim Parrish called for a motion to approve Pay App No. 17 in the amount of \$73,593.05 contingent upon certification by the Construction Committee consisting of Commissioners Sibley and Clover.
 - a. Jams Sibley made a motion to approve Pay App No. 17 in the amount of \$73,593.05 contingent upon certification by the Construction Committee consisting of Commissioners Sibley and Clover.

- b. Lonnie Clover seconded the motion.
 - c. There were no objections and the motion carried.
 - b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
- 8. New Business:
 - a. Review and take any action on approval of ESD # 2 Audit year ending September 2018
 - i. Annual Financial Report submitted by
 - b. Discuss and take any action on City of Conroe Annexation 2018-01.
 - i. Kim Parrish called for a motion to acknowledge and accept City of Conroe Annexation Order # 2446-198 and removal of territory from district and to instruct staff work with tax accessor to determine the value 308.75 acres to be paid by the City of Conroe.
 - 1. Lonnie Clover made a motion to acknowledge and accept City of Conroe Annexation Order # 2446-198 and removal of territory from district and to instruct staff work with tax accessor to determine the value 308.75 acres to be paid by the City of Conroe.
 - 2. James Sibley seconded the motion.
 - 3. There were no objections and the motion carried.
 - c. Present, discuss, and take any action on future apparatus purchases.
 - i. Mike Mason called for a motion to approve the purchase of a pumper/tanker and a pumper as presented by Chief Edwards.
 - 1. Burt Green made a motion to approve the purchase of a pumper/tanker and a pumper as presented by Chief Edwards.
 - 2. James Sibley seconded the motion.
 - 3. There were no objections and the motion carried.
 - d. To review, report, and take action on legislative services under legal services representation.
 - i. Counsel John Peeler advised the board of status of State Committees and current Legislative status.
- 9. To Meet in Closed Session.
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i. Board entered into Closed Session at 6:10 P.M.
 - ii. Board exited Closed Session at 6:37 P.M.
- 10. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation, settlement.
 - b. Real estate, including but not limited to purchase, sale, platting, or permits.
 - i. Revisit 7b: Counsel will communicate with MUDD 8 that the board has chosen to not move forward with terms presented by MUDD 8.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff and fire chief.
- 11. Report from fire department on Present Activities and Events.
 - a. Family Day March 30 @ KOA Campgrounds
 - b. First Responder Barbeque at Camp Strake is scheduled for April 13, 2019. Chief Edwards will communicate additional information via email in the coming days.
- 12. Set Meeting Date, Time and Location for April 2019 ESD Meeting(s)
 - a. Wednesday, April 17, 2019 at 5:30
Montgomery Fire Station 51
20590 Eva Street
Montgomery, Texas 77356
- 13. Adjournment:
 - 14. Meeting adjourned at by President Mike Mason at 6:42 P.M.

Minutes Prepared and Submitted by Kim Parrish, Secretary / Treasurer

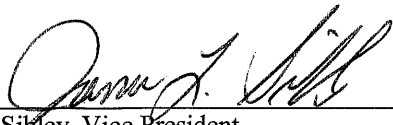
Kim Parrish

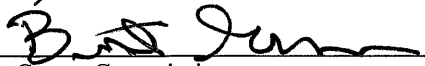
Date

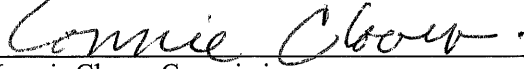
Minutes Approved by:

Mike Mason, President

Date


James Sibley, Vice President


Burt Green, Commissioner


Lonnie Clover, Commissioner

4/17/19
Date

4-17-19
Date

4/17/2019
Date