

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Tuesday, July 23, 2019
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner / Secretary-Treasurer
- Burt Green – Commissioner
- Lonnie Clover – Commissioner
- Craig Przyborski – Battalion Chief
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Rusty Griffin – Battalion Chief
- Ricardo Martinez – Martinez Architects

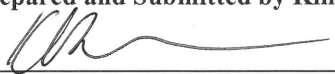
Meeting Commenced: July 23, 2019 at 5:30 PM

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President Mike Mason called the meeting to order at 5:30 PM
2. Roll Call:
 - a. All members present as listed above.
3. Public Comment:
 - a. No public present.
4. Reading and approval of June 26, 2019 Regular Meeting Minutes
 - a. Mike Mason called for a motion to approve the June 26, 2019 regular meeting minutes as written.
 - i. Burt Green made a motion to approve the June 26, 2019 regular meeting minutes as written.
 - ii. James Sibley seconded the motion.
 - iii. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by District Bookkeeper
 - i. Mike Mason called for a motion to accept and ratify the June 2019 Bills.
 1. James Sibley made a motion to accept and ratify the June 2019 Bills.
 2. Burt Green seconded the motion.
 3. No objections and the motion carried.
 - b. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
6. Old Business
 - a. To review and take action on any matters related on construction on new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans / designs / changes, and to approve payments.
 - i. Ricardo Martinez presented information regarding updates on Keenan Station and suggests that another walk-through is recommended to review the recent changes and punch list items.
 - ii. Kim Parrish to send a list of a minimum of six (6) proposed contractors with experience that may assist in remedying the continued HVAC and HVAC balance issued at Keenan Station for his review. Additionally, Ms. Parrish will arrange for the zoning representative from Honeywell to visit the station and assist in determining the best solution(s) for the issues currently at hand.
 - b. To review and act on matters related to the ownership of property for District Fire Stations, including approving the purchase or lease of real property.
 - i. Reversion clause has been added and approved by Counsel from both MCESD # 2 and MUDD 8.
 - ii. The District will have ownership of the property as long as it is used for ESD purposes.
7. New Business
 - a. To review and take action on any matter related to construction on new station(s), including action to engage architectural or engineering services.
 - i. Ricardo Martinez presented a Proposed Design and Construction Schedule for Stations 55 and 54, including

- proposed temporary Fire Station solutions for Station 54.
- b. To review, report, and take action on 86th Legislative Session – Property Tax Changes.
 - i. Counsel Peeler updated the Board regarding the new Property Tax changes anticipated. At this time, there should be no issues.
 - ii. In 2020, and moving forward, expect that year-to-year, only 3.5% in property taxes.
 - c. Present, discuss, and take any action on proposed budget for FY 2019 / 2020 by Fire Department. Discuss and take any action on additional workers compensation cost for FY2019 / 2020.
 - i. Department is still working on the FY 2019 / 2020. However, there is some concern due to recent changes in the Texas Worker's Compensation costs that will need to be addressed before submitting the final budget to the Board.
 - d. Discuss and take action on surplus diesel elevated storage tanks.
 - i. ESD is now in possession of three new tanks with two surplus tanks available.
 - ii. Mike Mason called for a motion to surplus two tanks to review sealed bids at Regular Meeting scheduled for Wednesday, August 28, 2019.
 1. James Sibley made a motion to surplus two tanks to review bids at Regular Meeting scheduled for Wednesday, August 28, 2019.
 2. Burt Green seconded the motion.
 3. There were no issues and the motion carried.
8. To Meet in Closed Session.
- a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i. No Closed Session required.
9. Take any action on item(s) discussed in closed session.
- a. Pending or contemplated litigation, settlement.
 - b. Real estate, including but not limited to purchase, sale, platting, or permits.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
10. Report from fire department on Present Activities and Events
- a. Three new full-time fire fighters have been hired.
 - b. Chief Edwards to visit Wisconsin to inspect new trucks.
 - i. Commissioner Green suggested that the Commissioners visit and inspect, as well.
11. Set Meeting Date, Time and Location for upcoming ESD Meeting(s)
- a. Special Meeting – Budget – Wednesday, August 7, 2019 at 5:30 PM
 - b. Public Hearing 1 – Budget – Wednesday, August 21, 2019 at 5:30 PM
 - c. Public Hearing 2 – Budget – Wednesday, August 28, 2019 at 5:30 PM
 - d. Regular Meeting – Wednesday, August 28, 2019 at 5:45 PM
 - e. Special Meeting – Budget – Wednesday, September 4, 2019 at 5:30 PM
12. Adjournment:
- Meeting adjourned by President Mike Mason at 7:10 PM

Minutes Prepared and Submitted by Kim Parrish, Secretary / Treasurer



Kim Parrish

8-28-19

Date

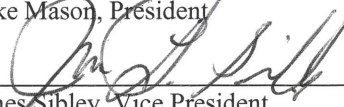
Minutes Approved by:



Mike Mason, President

8/28/19

Date



James Sibley, Vice President

8/28/19

Date



Burt Green, Commissioner

8/28/19

Date



Lonnie Clover, Commissioner

8/28/19

Date