

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Thursday, November 19, 2020
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Lonnie Clover – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Brian Edwards – Fire Chief
- Ricardo Martinez – Martinez Architects
- Kaye Barkley – McCall Gibson Swedlund Barfoot, PLLC

Meeting Commenced: Thursday, November 19, 2020 at 5:00 PM via Teleconference

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

Teleconference

1. Call to Order: President Mike Mason called the meeting to order at 5:00 PM
2. Roll Call:
 - a. All members present as listed above via Teleconference
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. October 28, 2020 Regular Meeting Minutes
 1. James Sibley made a motion to approve the above listed minutes
 2. Lonnie Clover seconded the motion.
 3. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by Kaye Townley District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 1. James Sibley made a motion to accept Monthly Financial Report and ratify the October 2020 Bills.
 2. Burt Green seconded the motion.
 3. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 1. Review report from Sales Revenue, Inc. as presented by Ryan Fortner
 - c. Discuss and take action on the funding for the purchase of Pumper and Air Packs
 1. Mike Mason called for a motion to authorize a cash payment of \$550,000 for the purchase of Air Packs and revisit the issue of financing of the Pumper at a later date closer to delivery.
 - a. James Sibley made a motion to authorize a cash payment of \$550,000 for the purchase of Air Packs and revisit the issue of financing of the Pumper at a later date closer to delivery.
 - b. Lonnie Clover seconded the motion.
 - c. There were no objections and the motion carried.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 1. Ricardo Martinez provided updates on the status of Station 55 and Station 54.
 2. Mike Mason called for a motion to approve Draw No. 2 in the amount of \$210,553.45 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.

- a. James Sibley a motion to approve Draw No. 2 in the amount of \$210,553.45 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - b. Lonnie Clover seconded the motion.
 - c. There were no objections and the motion carried.
- b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 1. Chief Edwards updated the board on the status of the COVID-19 disaster in regard to ESD 2.
 2. Reimbursement has been requested from the Montgomery County CARES Act reimbursement for public safety expenses.
 - b. Discuss and take any action on Fire Chief Employee Evaluation
 1. To be revisited at the December 15, 2020 regular meeting.
8. To meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 1. Entered into Closed Session pursuant to Government Codes §551.071, §551.074, and §551.072 at 5:41 PM.
 2. Exited Closed Session pursuant to Government Codes §551.071, §551.074, and §551.072 at 5:58 PM.
9. Take any action on item(s) discussed in closed session.
10. Report from fire department on Present Activities and Events.
 - a. Lieutenant test was given recently and one new Lieutenant is on board. Additionally, we have added five (5) new full-time positions.
 - b. Progress continues on minor remodel projects at Station 51.
11. Set Meeting Date, Time, and Location for November 2020 and December 2020 ESD Meeting(s) due to holidays
 - a. Wednesday, December 9, 2020 at 5:30 PM to discuss awards and real estate matters in person at Station 51.
 - b. Tuesday, December 15, 2020 at 5:30 P.M. via Teleconference.
12. Adjournment
 - a. Meeting adjourned at 6:07 P.M. by President Mike Mason.

Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer


 Kim Parrish, Secretary

1/27/21
 Date

Minutes Approved by:


 Mike Mason, President

1/27/21
 Date


 James Sibley, Vice President

1/27/21
 Date


 Burt Green, Commissioner

1-27-21
 Date

 Lonnie Clover, Commissioner

 Date