

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Tuesday, December 15, 2020
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner-Elect
- Kaye Townley – Municipal Accounts & Consulting, L.P. (via Teleconference)
- John Peeler – Coveler & Peeler (via Teleconference)
- Brian Edwards – Fire Chief
- Ricardo Martinez – Martinez Architects (via Teleconference)
- Kaye Barkley – McCall Gibson Swedlund Barfoot, PLLC (via Teleconference)
- Ryan Fortner – Sales Revenue, Inc. (via Teleconference)

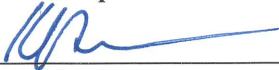
Meeting Commenced: Tuesday, December 15, 2020 at 5:30 PM in Person and via Teleconference

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President Mike Mason called the meeting to order at 5:30 PM
2. Roll Call:
 - a. All members present as listed above in Person and via Teleconference
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. December 09, 2020 Special Meeting Minutes
 1. Mike Mason called for a motion to approve the above listed minutes.
 - a. James Sibley made a motion to approve the above listed minutes
 - b. Burt Green seconded the motion.
 - c. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by Kaye Townley District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 1. Mike Mason called for a motion to accept the Monthly Financial Report and ratify the November 2020 Bills.
 - a. James Sibley made a motion to accept Monthly Financial Report and ratify the November 2020 Bills.
 - b. Burt Green seconded the motion.
 - c. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 1. Review report from Sales Revenue, Inc. as presented by Ryan Fortner
 - c. Discuss and take action on the funding for the purchase of Pumper and Air Packs
 1. Authorize counsel and Chief to secure funding proposal in June 2020 for funding of pumper in August 2020.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 1. Ricardo Martinez provided updates on the status of Station 55 and Station 54.
 2. Mike Mason called for a motion to approve Draw No. 3 in the amount of \$310,407.17 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - a. James Sibley a motion to approve Draw No. 3 in the amount of \$310,407.17 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - b. Burt Green seconded the motion.

- c. There were no objections and the motion carried.
- b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
- c. Take any action on reappointment and/or appointment of ESD # 2 Commissioners.
 1. Commissioner James Sibley and Commissioner Burt Green wish to seek reappointment and a letter has been sent to the County Commissioner indicating their intent.
 2. Prospective Commissioner Eric G letter and questionnaire has been sent to the County Commissioner.
7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 1. Chief Edwards updated the board on the status of the COVID-19 disaster in regard to ESD 2.
 - b. Discuss and take any action on Interlocal Agreement between Montgomery County and MCESD # 2 regarding reimbursement of COVID 19 related expenses.
 1. Mike Mason called for a motion to accept and agree to the Interlocal Agreement between Montgomery County and MCESD # 2 regarding reimbursement of COVID 19 related expenses.
 - a. James Sibley made a motion to accept and agree to the Interlocal Agreement between Montgomery County and MCESD # 2 regarding reimbursement of COVID 19 related expenses.
 - b. Burt Green seconded.
 - c. There were no objections and the motion carried.
8. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - a. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - b. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 1. Entered into Closed Session pursuant to Government Codes §551.071, §551.074, and §551.072 at 6:30 PM.
 2. Exited Closed Session pursuant to Government Codes §551.071, §551.074, and §551.072 at 6:55 PM.
9. Take any action on item(s) discussed in closed session.
10. Report from fire department on Present Activities and Events.
 - a. Station 51 remodel is complete.
 - b. Fatality Fire – December 5 near Station 53 in Dobbin.
 - c. Prices on fencing have been procured for Stations 51 and 53.
 1. Station 51: Residential - \$33,000 / Commercial - \$62,000
 2. Station 53: Residential - \$30,000 / Commercial - \$39,000
 - d. All full-time positions have been filled and Lieutenant promoted
 - e. Runs have been busy and four-person staffing is efficient.
11. Set Meeting Date, Time, and Location for January 2021 Meeting
 - a. Wednesday, January 27, 2021 at 5:30 PM to discuss awards and real estate matters in person at Station 51.
12. Adjournment
 - a. Meeting adjourned at 7:10 P.M. by President Mike Mason.

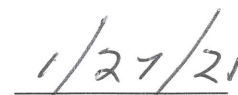
Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer


 Kim Parrish, Secretary

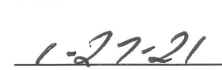

 Date

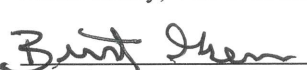
Minutes Approved by:

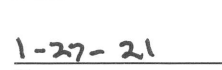

 Mike Mason, President


 Date


 James Sibley, Vice President


 Date


 Burt Green, Commissioner


 Date