

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, February 26, 2020
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner / Secretary-Treasurer
- Burt Green – Commissioner
- Lonnie Clover – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- Jordan Weyand – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Brian Edwards – Fire Chief

Meeting Commenced: Wednesday, February 26, 2020 at 5:30 PM

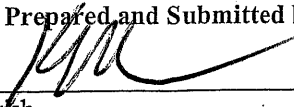
Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President Mike Mason called the meeting to order at 5:30 PM
2. Roll Call:
 - a. All members present as listed above.
3. Public Comment:
 - a. No public present.
4. Reading and approval of the following minutes:
 - a. January 23, 2020 Regular Meeting Minutes
 1. James Sibley made a motion to approve the above listed Minutes
 2. Burt Green seconded the motion.
 3. There were no objections and the motion carried
5. Financial Matters
 - a. Review, discuss, and take action on DPA for Spirit of Texas Bank.
 - b. Take action on ESD financial accounts and amending bank signature cards
 - i. The Board noted that the Depository Pledge Agreement had been approved in January and unanimously authorized the relevant officers to sign the Depository Pledge.
 - c. Monthly Financial Report presented by District Bookkeeper
 - i. Mike Mason called for a motion to accept and ratify the report and bills as submitted.
 1. Burt Green made a motion to accept and ratify the report and bills as submitted.
 2. James Sibley seconded the motion.
 3. There were no objections and the motion carried.
 - d. Sales Tax update from Sales Revenue, Inc.
 - i. Review Sales and Use Tax Administration Report for February 2020
6. Old Business
 - a. To review and take action on any matters related on construction on new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans / designs / changes, and to approve payments.
 - i. Station 55:
 1. Martinez Architects submitted a Proposed Design and Construction Schedule
 - a. Mike Mason called for a motion to approve the Proposed Design and Construction Schedule as submitted by Martinez Architects.
 - i. James Sibley made a motion to approve the Proposed Design and Construction Schedule as submitted by Martinez Architects.
 - ii. Lonnie Clover seconded the motion.
 - iii. There were no objections and the motion carried.
 - ii. Station 54:
 1. A replat of Walden on Lake Conroe, Section 8A, Replat No. 1 was submitted to the Board for approval.
 - a. Mike Mason called for a motion approve the submittal of Station 54 Replat as presented.

- i. Burt Green made a motion approve the submittal of Station 54 Replat as presented.
 - ii. Lonnie Clover seconded the motion.
 - iii. There were no objections and the motion carried.
 - iii. Station 52: One-Year walk was performed on Monday, January 27, 2020 and Teel has agreed to cover any damages caused by the roof issues.
 - b. To review and act on matters related to the ownership of property for District Fire Stations, including approving the purchase or lease of real property.
 - c. To review and act on matters related to MCESD # 2 and MCHD contract for new Station 55
 - i. Counsel to resubmit contract to MCHD for the contract for new Station 55 and update the Board at the March Meeting.
 - d. Review, discuss, and take action on water line with MUD 18.
 - i. The MUD would like ESD # 2 to pay for a water line to be installed under FM 1097 and lines to the edge of the property.
 1. James Sibley called for a motion to authorize Counsel to represent ESD # 2 to MUD 18 regarding the installation of a 6" water line under FM 1097 up to \$200,000. The Board also authorizes Counsel to represent ESD # 2 for decisions regarding engineering studies in conjunction with this installation.
 - a. Burt Green moved to authorize Counsel to represent ESD # 2 to MUD 18 regarding the installation of a 6" water line under FM 1097 up to \$200,000. The Board also authorizes Counsel to represent ESD # 2 for decisions regarding engineering studies in conjunction with this installation.
 - b. Lonnie Clover seconded the motion.
 - c. There were no objections and the motion carried.
7. New Business
 - a. Report on new apparatus purchase.
 - i. To be delivered within the next week.
 - b. Receive, open, and take action on sealed bids for tanker and pumper.
 - i. Board reviewed the sealed bids as listed below:
 1. Tanker 53
 - a. Plantersville-Stoneham VFD - \$56,000
 - b. Central Grimes County VFD - \$51,005
 - c. Kim Parrish called for a motion to accept the Plantersville-Stoneham VFD bid in the amount of \$56,000 for Tanker 53.
 - i. Mike Mason made a motion to accept the Plantersville-Stoneham VFD bid in the amount of \$56,000 for Tanker 53.
 - ii. James Sibley seconded the motion.
 - iii. There were no objections and the motion carried.
 2. Engine 55
 - a. Riverside VFD - \$65,000
 - b. Navasota Fire Department - \$56,000
 - c. Mike Mason called for a motion to accept Riverside VFD bid in the amount of \$65,000 for Engine 55
 - i. Burt Green made a motion to accept Riverside VFD bid in the amount of \$65,000 for Engine 55
 - ii. Lonnie Clover seconded the motion.
 - iii. There were no objections and motion carried.
8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i. No Closed Session required.
9. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation, settlement.
 - b. Real estate, including but not limited to purchase, sale, platting, or permits.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
10. Report from fire department on Present Activities and Events
 - a. Chief Edwards presented the MCESD # 2 2019 Annual Report for review.
11. Set Meeting Date, Time and Location for upcoming ESD Meeting(s)
 - a. Regular Meeting – Thursday, March 26, 2020 at 5:00 P.M.
12. Adjournment:

13. Meeting adjourned at by President Mike Mason 6:30 PM

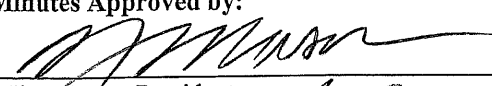
Minutes Prepared and Submitted by Kim Parrish, Secretary / Treasurer



Kim Parrish

Date

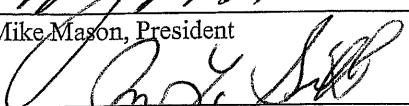
Minutes Approved by:



Mike Mason, President

3/24/20

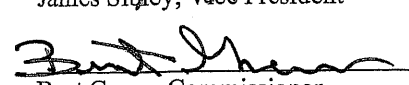
Date



James Sibley, Vice President

3/26/2020

Date



Burt Green, Commissioner

3-26-20

Date

Lonnie Clover, Commissioner

Date