

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, July 22, 2020
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Kim Parrish – Commissioner / Secretary-Treasurer
- Burt Green – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Brian Edwards – Fire Chief
- Ricardo Martinez – Martinez Architects
- Ryan Fortner – Sales Revenue, Inc.

Meeting Commenced: Wednesday, June 24, 2020 at 5:32 via Teleconference

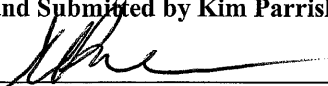
Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

Teleconference

1. Call to Order: President Mike Mason called the meeting to order at 5:32 PM
2. Roll Call:
 - a. All members present as listed above via Teleconference
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. June 24, 2020 Regular Meeting Minutes
 - b. July 09, 2020 Special Meeting Minutes
 1. James Sibley made a motion to approve the above listed Minutes
 2. Burt Green seconded the motion.
 3. There were no objections and the motion carried
5. Financial Matters
 - a. Monthly Financial Report presented by District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 - i. Mike Mason called for a motion to accept and ratify the June 2020 Bills.
 1. Burt Green made a motion to accept and ratify the June 2020 Bills.
 2. James Sibley seconded the motion.
 3. There were no objections and the motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 - i. Review report from Sales Revenue, Inc. as presented by Ryan Fortner
 - c. Discuss and take any action on the payment options for new Fire Station 54 and 55
 - i. Review Financing Proposals for Station 55 (\$3,750,000) as presented by John Peeler of Coveler & Peeler
 - ii. Mike Mason called for a motion to accept the Financing Proposal as submitted by Community Leasing Partners for a Term of 15 years with a rate of 2.654.
 1. James Sibley made a motion to accept the Financing Proposal as submitted by Community Leasing Partners for a Term of 15 years with a rate of 2.654.
 2. Burt Green seconded the motion.
 3. There were no objections and the motion carried.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 - i. Station 55: Ricardo Martinez presented a proposal to engage Christianson Builder in the amount of \$3,604,929.00.

1. Mike Mason called for a motion to accept the contract as presented by Ricardo Martinez to engage Christianson Builders in the amount of \$3,604,929.00 upon final review and approval by Coveler & Peeler.
 - a. Kim Parrish made a motion to accept the contract as presented by Ricardo Martinez to engage Christianson Builders in the amount of \$3,604,929.00 upon final review and approval by Coveler & Peeler.
 - b. James Sibley seconded the motion.
 - c. There were no objections and the motion carried.
- b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 - i. Awaiting on final review and approval from Montgomery County.
- c. Review, discuss, take any action on water line with MUD 18, including approving contracts or easements and costs associated with installing water lines.
 - i. Mike Mason called for a motion to authorize the execution of payment for the remaining balance due, minus the \$24,000 previously paid to pay MUD18, for costs associated with installing water lines.
 1. Burt Green made a motion to authorize the execution of payment for the remaining balance due, minus the \$24,000 previously paid to pay MUD18, for costs associated with installing water lines.
 2. James Sibley seconded the motion.
 3. There were no objections and the motion carried.
- d. To review and take action on financing the construction of a new fire station, including review and action on proposals received by prospective lenders.
 1. Handled under Item 5 c
7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 - i. All staff are well and there currently no staff in quarantine at this time.
 - b. Discuss and take any action on MCESD#2 budget for FY 2020-2021.
 - i. Review the FY 2020-21 Proposed Budget as presented by Kaye Townley.
 - c. Discuss and take any action on Truth in Taxation matters, including tax rate adoption schedule and action under Tax Code § 26.04(c-1) regarding disaster declarations' effects on tax rate calculations.
 1. Special Meeting – Budget and Tax Rate – August 10, 2020 at 5:30 P.M. via Teleconference
 2. (Tentative) Special Meeting – Final Tax Rate – August 19, 2020 at 5:30 P.M. via Teleconference
8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality
 - b. under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - c. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - d. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i. No Closed Session required.
9. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation, settlement.
 - i. Nothing to report.
 - b. Real estate, including but not limited to purchase, sale, platting, or permits.
 - i. Nothing to report.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
 - i. Nothing to report.
10. Report from fire department on Present Activities and Events
 - a. There have been quite a few calls to the new Margaritaville due to a sand bar located near the property.
 - b. Drowning in Bentwater.
 - c. Current upgrades to Station 51 are going well.
 - d. New Tent has been received and will be helpful for onsite rehab and PR events..
11. Set Meeting Date, Time and Location for upcoming ESD Meeting(s)
 - a. Special Meeting – Budget and Tax Rate – August 10, 2020 at 5:30 P.M. via Teleconference
 - b. (Tentative) Special Meeting – Final Tax Rate – August 19, 2020 at 5:30 P.M. via Teleconference
 - c. Regular Meeting – Wednesday, August 26, 2020 at 5:30 P.M. via Teleconference
12. Adjournment:
 13. Meeting adjourned at by President Mike Mason 6:25 PM

Minutes Prepared and Submitted by Kim Parrish, Secretary / Treasurer



Kim Parrish

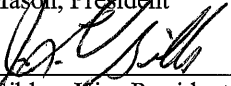
8/26/20
Date

Minutes Approved by:



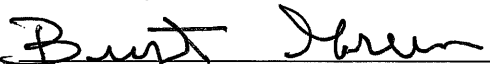
Mike Mason, President

8/26/20
Date



James Sibley, Vice President

8/26/20
Date



Burt Green, Commissioner

8-26-20
Date