

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, August 26, 2020
Regular Meeting Minutes

Present:

- Mike Mason – Commissioner / President
- James Sibley – Commissioner / Vice President
- Burt Green – Commissioner
- Katherine Turner – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Brian Edwards – Fire Chief
- Lonnie Mapston- Battalion Chief , A Shift
- Ricardo Martinez – Martinez Architects
- Ryan Fortner – Sales Revenue, Inc.

Meeting Commenced: Wednesday, August 26, 2020 at 5:32 via Teleconference

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

Teleconference

1. Call to Order: President Mike Mason called the meeting to order at 5:32 PM
2. Roll Call:
 - a. All members present as listed above via Teleconference
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. July 22,2020 Regular Meeting Minutes
 - b. August 10,2020 Special Meeting Minutes
 - c. August 19,2020 Tax hearing meeting
 - a. James Sibley made a motion to approve the above listed minutes
 - b. Burt Green seconded the motion.
 - c. No objections, motion carried
5. Financial Matters
 - a. Monthly Financial Report presented by Katherine Turner, District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt. Peeler inquired about debt service payment due August 27, 2020. Check cut and will be delivered to First Financial. Mike Mason called for a motion to accept report and ratify the July 2020 Bills.
 - a. Burt Green made a motion to accept report and ratify the July 2020 Bills.
 - b. James Sibley seconded the motion.
 - c. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 1. Review report from Sales Revenue, Inc. as presented by Ryan Fortner
 - c. Discuss and take any action on the payment options for new Fire Station 55. Peeler reported on financing and discussion held.
 1. J Sibley made a motion to authorize Peeler and President Mason to approve and execute loan as a sales tax pledge loan once documents finalized.
 2. B Green second motion.
 3. No objections, motion carried.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.

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1. Station 55: Ricardo Martinez discussed status of ESD#2 fire station 55. Architect and Contractor in holding pattern waiting on financing to be finalized to get started. Peeler and Ricardo have made all Board recommended modifications to contract. There will be a preconstruction meeting and notice to proceed presented in near future by Ricardo.
 - a. J Sibley made a motion to approve execution of contract with Christianson Builders when signatures may be obtained.
 - b. B Green second motion.
 - c. No objection, motion carried.

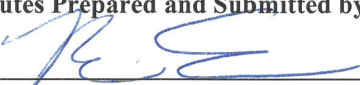
 - d. J Sibley made a motion to authorize Ricardo to set up pre construction meeting.
 - e. B Green second motion.
 - f. No objection, motion carried.

 - g. J Sibley made motion to authorize President Mason and Ricardo to proceed with notice to proceed when funding finalized.
 - h. B Green second motion.
 - i. No objection, motion carries.
 - b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 1. Edwards reported that the replat is done and approved on Walden property for Station 54. Working with Deed restrictions for Walden , working on building line variance. Hope to have contract from Walden CIA soon for ESD#2 to finalize purchase.
 - c. Review, discuss, take any action on water line with MUD 18, including approving contracts or easements and costs associated with installing water lines.
 1. Edwards reported that the water line work has begun. MUD 18 is invoicing ESD for contract amount of \$67,501.01.
 - a. J Sibley made a motion to pay the invoice of \$67,501.01 to MUD 18 for water line installation for ESD#2 Fire Station 55.
 - b. B Green second motion.
 - c. No objections, motion carried.
7. New Business
- a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 1. Edwards reported that all staff are well and there currently no staff in quarantine. Edwards also reported that ESD#2 FD has went back to normal minimum manning of 21 and optimum of 23 per 24 hours. Board all agreed to continue with teleconference meetings until positive COVID changes.
 - b. Fire Department to report on new insurance proposals for Employee medical, dental, vision and action as necessary on same.
 1. Edwards reported that administration of FD working with other ESDs in Montgomery County and possibly other
 2. Counties to form Coop to improve health insurance and lower rates. Still in very preliminary stages.
8. To Meet in Closed Session
- a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality
 - b. under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - c. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - d. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 1. No Closed Session required.
9. Take any action on item(s) discussed in closed session.
- a. Pending or contemplated litigation, settlement.
 1. Nothing to report.

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- b. Real estate, including but not limited to purchase, sale, platting, or permits.
 - 1. Nothing to report.
- c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
 - 1. Nothing to act on.
- 10. Report from fire department on Present Activities and Events
 - a. Edwards reported:
Finalized work on FY 2020-2021 budget.
A couple of pretty significant incidents. Engine 55 pulled a fire victim out of house fire with MCESD#1.
We have had 3 full time members depart from MCESD#2. We will be trying to replace them.
Working on multiple projects: Access control for stations, repainting of 51 bay walls, remodel watch office at 51.
Currently there is a Burn Ban in place for Montgomery County.
- 11. Set Meeting Date, Time and Location for upcoming ESD Meeting(s)
 - a. Regular Meeting – Wednesday, September 23, 2020 at 5:30 P.M. via Teleconference
- 12. Adjournment:
 - 13. Meeting adjourned at by President Mike Mason 6:20 PM

Minutes Prepared and Submitted by B Edwards.



B Edwards

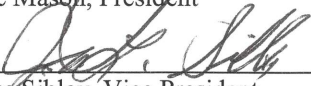
9/23/20
Date

Minutes Approved by:



Mike Mason, President

9/23/20
Date



James Sibley, Vice President

9/23/20
Date



Burt Green, Commissioner

9-23-20
Date