

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, February 24, 2021
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Mike Mason – Commissioner / Vice President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner (via Teleconference)
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler (via Teleconference)
- C. Przyborski – Battalion Chief
- Brian Edwards – Fire Chief (via Teleconference)
- Ricardo Martinez – Martinez Architects (via Teleconference)
- Ryan Fortner – Sales Revenue, Inc.

Meeting Commenced: Wednesday, February 24, 2021 at 5:32 PM in Person and via Teleconference.

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

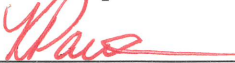
1. Call to Order: President Mike Mason called the meeting to order at 5:32 PM
2. Roll Call:
 - a. All members present as listed above in Person and via Teleconference.
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. January 27, 2021
 1. James Sibley called for a motion to approve the above listed minutes.
 - a. Mike Mason made a motion to approve the above listed minutes.
 - b. Burt Green seconded the motion.
 - c. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by Kaye Townley District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 1. James Sibley called for a motion to accept the Monthly Financial Report and ratify the January 2021 Bills.
 - a. Burt Green made a motion to accept Monthly Financial Report and ratify the January 2021 Bills.
 - b. Mike Mason seconded the motion.
 - c. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 1. Review report from Sales Revenue, Inc. as presented by Ryan Fortner.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 1. Station 55: The building committee continues to meet and work with builders and architects, as needed.
 - a. James Sibley called for a motion to include motion to approve Draw No. 5 in the amount of \$74,232.38 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - a. Mike Mason made a motion to include motion to approve Draw No. 5 in the amount of \$74,232.38 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - b. Burt Green seconded the motion.

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- c. There were no objections and the motion carried.
- 2. Station 54: No additional information to report at this time.
- 3. All – Eric to meet with Christianson and Martinez Architects regarding the installation of PEX plumbing pipe in all current and future new construction projects.
- b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 - 1. District has executed contracts for the acquisition of property located on FM 1097 West.
- 7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 - 1. No information to report.
 - b. Any discussion and action concerning Federal and local declaration for severe winter weather.
 - 1. Chief Edwards is working on reports to tabulate any expense incurred during the recent Winter Storms.
- 8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - 1. Entered Closed Session at 5:57 P.M.
 - 2. Exited Closed Session at 6:04 P.M.
- 9. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation or settlement.
 - b. Real estate, including, but not limited to purchase, sale, platting, or permits.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 10. Report from fire department on Present Activities and Events.
 - a. INCIDENTS - MCESD#2 made 208 incidents from 2/14 thru 2/20. Consisted of 3 working structure fires, 61 incidents of water flow in buildings or homes, 30 alarm calls, 88 EMS runs, other misc. calls.
 - b. STATIONS- minor freeze related issues, working on getting repairs done. Station 54 main water line froze and broke. We got them temporary water line installed and working on permanent repair.
 - c. GENERATORS- Run time for each station during storm. 51- 24 hours. 52- less than 1 hour. 53- 9 hours. 54- 1 hour. 55 – 1 hour.
 - d. WALDEN- we teamed up with MUD 8/9 and Walden CIA to set up water distribution point at fire station for people who still do not have water at their homes due to damage to individual homes.
 - e. MCESD#2 crews worked hard and did an excellent job providing first class service during this winter related event. On the coldest night we had 2 house fires and crews were on fires from 5 P.M. until 5 A.M. I made both these events and crews worked very hard under the most adverse conditions that I have ever seen.
 - f. Worked and went above and beyond helping many families of the District salvage flooded belongings and restoring utilities for some.
- 11. Set Meeting Date, Time, and Location for upcoming meetings:
 - a. Wednesday, March 24, 2021 at 5:30 PM.
- 12. Adjournment
 - a. Meeting adjourned at 6:12 P.M. by President James Sibley.

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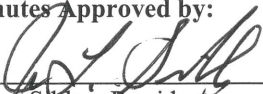
Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer



Kim Parrish, Secretary

3/24/21
Date

Minutes Approved by:



James Sibley, President

3/24/21
Date



Mike Mason, Vice President

3/24/21
Date



Burt Green, Commissioner

3-24-21
Date



Eric Gensheimer, Commissioner

3-24-21
Date