

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, March 24, 2021
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Mike Mason – Commissioner / Vice President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler (via Teleconference)
- Lonnie Mapston – Battalion Chief
- Brian Edwards – Fire Chief
- Ricardo Martinez – Martinez Architects (via Teleconference)
- Ryan Fortner – Sales Revenue, Inc. (via Teleconference)
- Michael Others – McCall Gibson Swedlund Barfoot PLLC

Meeting Commenced: Wednesday, March 24, 2021 at 5:31 PM in Person and via Teleconference.

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President James Sibley called the meeting to order at 5:31 PM
2. Roll Call:
 - a. All members present as listed above in Person and via Teleconference as indicated.
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. February 24, 2021
 1. James Sibley called for a motion to approve the above listed minutes.
 - a. Mike Mason made a motion to approve the above listed minutes.
 - b. Burt Green seconded the motion.
 - c. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by Kaye Townley District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 1. James Sibley called for a motion to accept the Monthly Financial Report and ratify the February 2021 Bills.
 - a. Burt Green made a motion to accept Monthly Financial Report and ratify the February 2021 Bills.
 - b. Mike Mason seconded the motion.
 - c. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 1. Review report from Sales Revenue, Inc. as presented by Ryan Fortner.
 - c. Presentation of audit year ending September 2020 and take any action.
 1. James Sibley called for a motion to accept the Annual Financial Report dated September 30, 2020 as presented by Michael Others with McCall Gibson Swedlund Barfoot PLLC.
 - a. Mike Mason made a motion to accept the Annual Financial Report dated September 30, 2020 as presented by Michael Others with McCall Gibson Swedlund Barfoot PLLC.
 - b. Eric Gensheimer seconded the motion.
 - c. There were no objections and the motion carried.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 1. Station 55: The building committee continues to meet and work with builders and architects, as needed

and Ricardo Martinez updated the board as to ongoing.

- a. James Sibley called for a motion to include motion to approve Draw No. 6 in the amount of \$22,277.50 payable to Christensen Building Group and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - a. Eric Gensheimer made a motion to include motion to approve Draw No. 6 in the amount of \$22,277.50 payable to Christensen Building Group and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - b. Mike Mason seconded the motion.
 - c. There were no objections and the motion carried.
2. Station 54: No additional information to report at this time.
3. All – Eric to meet with Christensen Building Group and Martinez Architects regarding the installation of PEX plumbing pipe in all current and future new construction projects.
 - a. No update at this time.
- b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 1. District has executed contracts for the acquisition of property located on FM 1097 West and closing is scheduled for Friday, March 26, 2021.
 - a. Insurance will need to be procured upon acquisition.
 2. James Sibley called for a motion to appoint Commissioners Mike Mason and Burt Green to a special committee to address the demolition and removal of buildings and debris at costs not to exceed \$49,999.99 from the property located on FM 1097 West once closing is complete and MCESD # 2 has obtained ownership of said property.
 - a. Eric Gensheimer made a motion to appoint Commissioners Mike Mason and Burt Green to a special committee to address the demolition and removal of buildings and debris at costs not to exceed \$49,999.99 from the property located on FM 1097 West once closing is complete and MCESD # 2 has obtained ownership of said property.
 - b. Kim Parrish seconded the motion.
 - c. There were no objections and the motion carried.
 3. Acquisition of the reserve property located in Walden has been delayed due to changes within the Walden CIA Board. Updates will be reported as received.
7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 1. No information to report.
 - b. Any discussion and action concerning Federal and local declaration for severe winter weather.
 1. No information to report.
 - c. To review and take action on granting exemptions for 2021.
 1. James Sibley called for a motion to authorize and grant exemptions relative to the District's property tax levy, granting exemptions for 2021 as follows: Homestead: 0%, Over 65: \$25,000.00, and Disability: \$25,000.00.
 - a. Mike Mason made for a motion to authorize and grant exemptions relative to the District's property tax levy, granting exemptions for 2021 as follows: Homestead: 0%, Over 65: \$25,000.00, and Disability: \$25,000.00.
 - b. Burt Green seconded the motion.
 - c. There were no objections and the motion carried.
 - d. Discuss and take action on completing 2021 tax paperwork for the office of Tammy McRae.
 1. Members of the Board were presented with 2021 Tax Paperwork in regard to Public Information, completed, and returned to be filed within the department for 2021.
 - e. Discuss and take action on surplus air packs.
 1. James Sibley called for a motion to donate the surplus air packs to the Texas Forest Service.
 - a. Burt Green made a motion to donate the surplus air packs to the Texas Forest Service.
 - b. Mike Mason seconded the motion.
 - c. There were no objections and the motion carried.
8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
9. Take any action on item(s) discussed in closed session.

- a. Pending or contemplated litigation or settlement.
- b. Real estate, including, but not limited to purchase, sale, platting, or permits.
- c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.

1. No Closed Session Required

10. Report from fire department on Present Activities and Events.

- a. Chief Edwards presented the Board with the Montgomery County ESD # 2 2020 Annual Report.
- b. Annual Mudbug Festival scheduled for March 26-27 where our new Inflatable MUTT (multi-use) will be on display.

11. Set Meeting Date, Time, and Location for upcoming meetings:

- a. Wednesday, April 28, 2021 at 5:30 PM to discuss awards and real estate matters in person at Station 51.

12. Adjournment

- a. Meeting adjourned at 7:05 P.M. by President James Sibley.

Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer

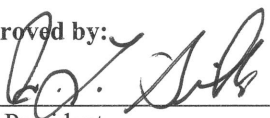


Kim Parrish, Secretary

4-28-21

Date

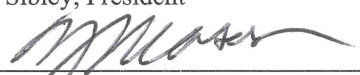
Minutes Approved by:



James Sibley, President

4/28/21

Date



Mike Mason, Vice President

4/28/21

Date



Burt Green, Commissioner

4-28-21

Date



Eric Gensheimer, Commissioner

4-28-21

Date