

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, April 28, 2021
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Mike Mason – Commissioner / Vice President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Lonnie Mapston – Battalion Chief
- Brian Edwards – Fire Chief
- Ricardo Martinez – Martinez Architects (via Teleconference)
- Ryan Fortner – Sales Revenue, Inc. (via Teleconference)

Meeting Commenced: Wednesday, April 28, 2021 at 5:30 PM in Person and via Teleconference as indicated.

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President James Sibley called the meeting to order at 5:30 PM
2. Roll Call:
 - a. All members present as listed above in Person and via Teleconference as indicated.
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. March 24, 2021
 1. James Sibley called for a motion to approve the above listed minutes.
 - a. Mike Mason made a motion to approve the above listed minutes.
 - b. Burt Green seconded the motion.
 - c. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by Kaye Townley District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 1. James Sibley called for a motion to accept the Monthly Financial Report and ratify the March 2021 Bills.
 - a. Burt Green made a motion to accept Monthly Financial Report and ratify the March 2021 Bills.
 - b. Eric Gensheimer seconded the motion.
 - c. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 1. Station 55: The building committee continues to meet and work with builders and architects, as needed and Ricardo Martinez updated the board as to ongoing.
 - a. James Sibley called for a motion to approve Draw No. 7 in the amount of \$142,306.53 payable to Christenson Building Group and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - a. Mike Mason made a motion to approve Draw No. 7 in the amount of \$142,306.53 payable to Christenson Building Group and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - b. Burt Green seconded the motion.

- c. There were no objections and the motion carried.
2. Station 56: 1097 West
 - a. Mike Mason and Burt Green have worked with a committee to clear the property and it is now ready for development.
3. Station 54: Walden
 - a. Currently awaiting one (1) proxy vote in order to approve before moving forward with the contract.
 - b. Chief Edwards will continue to keep the Board informed of any and all developments.
- b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 1. No information to report.
 - b. Any discussion and action concerning Federal and local declaration for severe winter weather.
 1. No information to report.
8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
9. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation or settlement.
 - b. Real estate, including, but not limited to purchase, sale, platting, or permits.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
 1. No Closed Session Required
10. Report from fire department on Present Activities and Events.
 - a. An awards ceremony will be tentatively planned for December 2021.
 - b. Calls are up for the year.
 - c. Antique festival is scheduled for this weekend in Montgomery.
11. Set Meeting Date, Time, and Location for upcoming meetings:
 - a. Wednesday, May 26, 2021 at 5:30 PM to discuss awards and real estate matters in person at Station 51.
12. Adjournment
 - a. Meeting adjourned at 6:42 P.M. by President James Sibley.

Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer



 Kim Parrish, Secretary

5/26/21

 Date

Minutes Approved by:



 James Sibley, President

5/26/21

 Date



 Mike Mason, Vice President

5/24/21

 Date



 Burt Green, Commissioner

5-24-21

 Date



 Eric Gensheimer, Commissioner

5/26/21

 Date