

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, May 26, 2021
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Mike Mason – Commissioner / Vice President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler
- Rusty Griffith - Battalion Chief
- Brian Edwards – Fire Chief
- Ricardo Martinez – Martinez Architects

Meeting Commenced: Wednesday, May 26, 2021 at 5:32 PM.

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

1. Call to Order: President James Sibley called the meeting to order at 5:32 PM
2. Roll Call:
 - a. All members present as listed above in Person. There were no attendees logged in through Teleconference.
3. Public Comment:
 - a. No public present or conferenced in.
4. Reading and approval of the following minutes:
 - a. April 28, 2021
 1. James Sibley called for a motion to approve the above listed minutes.
 - a. Mike Mason made a motion to approve the above listed minutes.
 - b. Eric Gensheimer seconded the motion.
 - c. There were no objections and the motion carried.
5. Financial Matters
 - a. Monthly Financial Report presented by Kaye Townley District Bookkeeper. Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, and district debt.
 1. James Sibley called for a motion to accept the Monthly Financial Report and ratify the April 2021 Bills.
 - a. Eric Gensheimer made a motion to accept Monthly Financial Report and ratify the April 2021 Bills.
 - b. Mike Mason seconded the motion.
 - c. No objections, motion carried.
 - b. Sales Tax update from Sales Revenue, Inc.
 1. No Sales Tax report as Ryan was not in attendance.
6. Old Business
 - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 1. Station 55:
 - a. The building committee continues to meet and work with builders and architects, as needed.
 - b. Ricardo updated the Board regarding the status of Station 55.
 - c. James Sibley called for a motion to include motion to approve Draw No. 8 in the amount of \$40,093.80 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.
 - a. Eric Gensheimer made a motion to include motion to approve Draw No. 8 in the amount of \$40,093.80 payable to Martinez Architects and authorize Municipal Accounts & Consulting, PLLC to wire said funds.

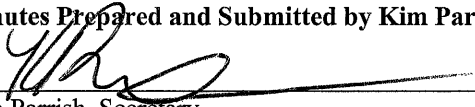
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- b. Bert Green seconded the motion.
 - c. There were no objections and the motion carried.
 - 2. Station 54: To be discussed in item 6. b.
 - b. To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 - 1. Walden CIA has received the Proxy Vote and Counsel has presented the Board with an Addendum to reset the effective date to June 1, 2021.
 - a. James Sibley called for a motion to approve an addendum to reset the effective date to June 1, 2021.
 - 1. Mike Mason made a motion to approve an addendum to reset the effective date to June 1, 2021.
 - 2. Bert Green seconded the motion.
 - 3. There were no objections and the motion carried.
 - 2. James Sibley called for a motion to issue an earnest money check in the amount of \$5,000 to the Ole Republic Title Company once the addendum has been countersigned by Walden CIA.
 - a. Eric Gensheimer made a motion to issue an earnest money check in the amount of \$5,000 to the Ole Republic Title Company once the addendum has been countersigned by Walden CIA.
 - b. Mike Mason seconded the motion.
 - c. There were objections and the motion carried.
- 7. New Business
 - a. To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 - 1. Battalion Chief Rusty Griffith updated the Board on the status of available funds from both the Federal and County and will continue to keep an eye on the situation, updating the Board as needed.
 - b. Any discussion and action concerning Federal and local declaration for severe winter weather.
 - 1. Nothing to report at this time.
 - c. Discuss and take action on Truth in Taxation schedule for 2021.
 - 1. The Deadline to submit 2020 Tax Rate Calculation Data to Montgomery County Tax Office is July 1, 2021.
 - 2. ESD2 Special Tax Meeting has been scheduled for Monday, August 9, 2021 at 7:30 AM at Station 51.
 - 3. ESD2 Special Tax Meeting has been scheduled for Monday, August 16, 2021 at 5:30 PM at Station 51.
 - d. Legislative update.
 - 1. No major update.
- 8. To Meet in Closed Session
 - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - 1. No Closed Session Needed
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matter.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 9. Take any action on item(s) discussed in closed session.
 - a. Pending or contemplated litigation or settlement.
 - b. Real estate, including, but not limited to purchase, sale, platting, or permits.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 10. Report from fire department on Present Activities and Events
 - a. Draft Budget should be presented at June Meeting
 - b. Air Packs have been received and members currently going through training for units to be placed in service.
 - c. Engine 54 was involved in an accident and expect it to be returned in approximately one month. A rental vehicle has been acquired in the meantime.

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- d. Station 55 Water Line Invoices have been received and there is currently \$100.00 balance due. A brief discussion was held on options for old Station 55 once new station is complete.
- 11. Set Meeting Date, Time, and Location for upcoming meetings:
 - a. Wednesday, June 23, 2021 at 5:30 PM- Regular meeting.
 - b. Monday, August 9, 2021 at 7:30 AM – Special Tax Meeting
 - c. Monday, August 16, 2021 at 5:30 PM – Special Tax Meeting
- 12. Adjournment
 - a. Meeting adjourned at 6:45 P.M. by President James Sibley.

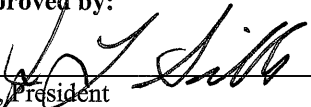
Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer



Kim Parrish, Secretary

4-23-21
Date

Minutes Approved by:



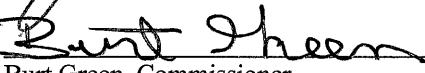
James Sibley, President

6/23/21
Date



Mike Mason, Vice President

4/23/21
Date



Burt Green, Commissioner

6-23-21
Date



Eric Gensheimer, Commissioner

6/23/21
Date