

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Wednesday, November 16, 2022

Present:

- James Sibley, Commissioner – President
- Mike Mason, Commissioner – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Brian Edwards, Chief
- Rusty Griffith – Battalion Chief
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- J.D. Gwinn – EVT Mechanic

Meeting Commenced: Wednesday, November 16, 2022

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) Introduction of J. D. Gwinn, who recently joined ESD # 2 as our EVT Mechanic.
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, October 26, 2022 – Regular Meeting
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - ii) Mike Mason made a motion to accept the above listed minutes as written.
 - iii) Burt Green seconded the motion.
 - iv) There were no objections and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by District Bookkeeper.
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - (a) Mike Mason made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - (b) Eric Gensheimer seconded the motion.
 - (c) There were no objections and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer had no report due to meeting being held mid month.
- 6) Old Business
 - a) To review and act on matters related to ownership of property for District fire station(s), including approving the purchase or lease of real property.
 - b) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Wednesday, November 16, 2022
Page 2 of 3

- i) Station # 54
 - (1) General:
 - (a) Temporary power is complete.
 - (b) Excavation for grade beams and building pad is complete.
 - (c) Interior grade beams have been poured.
 - (2) Anticipated Activities:
 - (a) Building pad to be poured (TBD).
 - (b) PEMB to be delivered Nov. 28
 - (c) Entergy to deliver power re-design in December.
 - (d) CBG to unearth anomalous steel pipe where signal GPR was lost.
 - (3) Financial Standing
 - (a) Original Guaranteed Maximum Cost: \$4,169,000.00
 - (b) Pay Application:
 - (i) James Sibley called for a motion to approve Pay App # 4 in the amount of \$275,273.06.
 - (ii) Burt Green made a motion to approve Pay App # 4 in the amount of \$275,273.06.
 - (iii) Eric Gensheimer seconded the motion.
 - (iv) There were no objections and the motion carried.
 - ii) Station # 55
 - (1) CBG to be at Station # 55 this coming Monday, November 23 to work on retention area and address issues presented to them in Chief Griffith letter.
- 7) New Business
- a) To review, discuss, and take action on earnest money contract between MUD 8 and MCESD # 2.
 - i) No action
 - b) To review, discuss, and take action on appointment / reappointment of MCESD # 2 Commissioners.
 - i) Edwards to get letters to Commissioner Walker for reappointment.
- 8) To Meet in Closed Session.
- a) To meet in Closed Session pursuant to Government Code 551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code 323.3022 to discuss sales tax matters.
 - b) To meet in Closed Session pursuant to Government Code 551.074 to discuss personnel matters.
 - c) To meet in Closed Session pursuant to Government Code 551.072 to deliberate regarding real estate matters.
- 9) Take any action on item(s) discussed in Closed Session.
- a) Pending or contemplated litigation, settlement.
 - b) Real estate, including but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.
- a) Land Southwest – Discussion tabled until Mid-December
 - b) Report on the end of FY 21 / 22 Budget – Remaining balance from being under budget.
 - c) Working on boat slip at Walden Marina – will likely be a monthly cost.
 - d) The full-time test was successful, and the department will be hiring 4-7 FF.
 - e) Fire fatality – Sharp Road on November 13 at 0630
 - f) Safe-D – Registration / Rooms
 - g) ESD # 2 participating in MCI Training Drill on December 15
 - h) TXDOT – West project and how it will affect Station # 53.

Montgomery County Emergency Service District # 2

Board of Commissioners Regular Meeting

Wednesday, November 16, 2022

Page 3 of 3

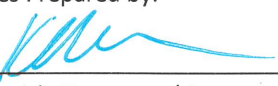
11) Confirm Meeting Date, Time, and Location for December 2022 Meeting

a) Monday, December 19, 2022, at 5:30 P.M. at Station # 51

12) Adjournment

a) Meeting adjourned at 6:32 P.M.

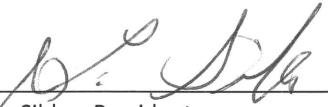
Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

12/19/22

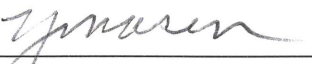
Date



James Sibley, President

12/19/22

Date



Mike Mason, Vice President

12/19/22

Date



Burt Green, Commissioner

12-19-22

Date



Eric Gensheimer, Commissioner

12/19/22

Date