

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Monday, December 19, 2022
Meeting Minutes

Present:

- James Sibley, Commissioner – President
- Mike Mason, Commissioner – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Lonnie Mapston – Battalion Chief
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Peeler & Coveler

Meeting Commenced: Monday, December 19, 2022

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No public comment
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, November 16, 2022 – Regular Meeting
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - ii) Burt Green made a motion to accept the above listed minutes as written.
 - iii) Mike Mason seconded the motion.
 - iv) There were no objections and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by District Bookkeeper.
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - ii) Discussed creating an account for six months operation reserves in the Budget
 - (1) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - (a) Mike Mason made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - (b) Burt Green seconded the motion.
 - (c) There were no objections and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer to present updated Sales Tax Report.
- 6) Old Business
 - a) To review and act on matters related to ownership of property for District fire station(s), including approving the purchase or lease of real property.
 - i) Chief Edwards has not spoken to the landowner on Spring Branch Road since the last Regular Meeting.
 - b) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.

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i) Station # 54

(1) General:

- (a) Building Slab poured.
- (b) Steel erection underway.
- (c) Entergy Power Entry Design paid - \$36,434.89.
- (d) Entergy Line Relocation paid.

(2) Anticipated Activities:

- (a) Insulation & Roof Decking
- (b) Roof & Gutters
- (c) Layout of interior partitions
- (d) Plumbing
- (e) Exterior Walls

(3) Financial Standing

- (a) Original Guaranteed Maximum Cost: \$4,169,000.00

(b) Pay Application:

- (i) James Sibley called for a motion to approve Pay App # 5 in the amount of \$408,557.61 contingent upon final receipt of conditional lien releases and certificates of insurance for stored material.
- (ii) Burt Green made a motion to approve Pay App # 5 in the amount of \$408,557.61 contingent upon final receipt of conditional lien releases and certificates of insurance for stored material.
- (iii) Mike Mason seconded the motion.
- (iv) There were no objections and the motion carried.

ii) Station # 55

(1) Christianson Brothers working on remaining few items on the one-year walk through.

- (a) Retention Pond
- (b) Stove – gas valve issues

7) New Business

- a) Discuss and take any action on appointment and / or reappointment of MCESD # 2 Commissioners Sibley, Gensheimer, and Green.
 - i) Reappointment letter with names sent to MC PCT 1 Commissioner Walker.
- b) Discuss and take any action on EVT MOI with MCESD # 2 and MCESD # 3.
 - i) MCESD#2 have had discussions with MCESD#3 . Waiting reply from John Peeler on necessity of MOI or any other type of agreement.

8) To Meet in Closed Session.

- a) To meet in Closed Session pursuant to Government Code 551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code 323.3022 to discuss sales tax matters.
- b) To meet in Closed Session pursuant to Government Code 551.074 to discuss personnel matters.
- c) To meet in Closed Session pursuant to Government Code 551.072 to deliberate regarding real estate matters.
 - i) No closed session needed.

9) Take any action on item(s) discussed in Closed Session.

- a) Pending or contemplated litigation, settlement.
- b) Real estate, including but not limited to purchase, sale, platting, or permits.
- c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.

10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.

- a) Lots of minor apparatus issues being addressed by EVT.
- b) Cascade is out of service and a solution is currently being sought.
- c) TIFMAS reimbursement soon. Will discuss with MCESD # 2 Board on where to place it next month.

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- d) After the first of the year, lots of boat and lake training is scheduled to prepare for receipt of new MCESD # 2 boat. Triad will update with delivery date but is tentatively scheduled for March 2023.
- e) January – quite a few MCESD # 2 members attending TEEX Officer Symposium in Frisco, Texas.
- f) February – Safe-D in Round Rock. Mapston, Edwards, Mason, Sibley, Parrish, and Green are scheduled to attend.
- 11) Confirm Meeting Date, Time, and Location for January 2023 Meeting
- a) Wednesday, January 25, 2023, at 5:30 P.M. at Station # 51.
- 12) Adjournment
- a) Meeting adjourned at 6:10 P.M.

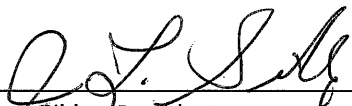
Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

1/25/23

Date



James Sibley, President

1/25/23

Date



Mike Mason, Vice President

1/25/23

Date



Burt Green, Commissioner

1-25-23

Date



Eric Gensheimer, Commissioner

1-25-23

Date