

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, February 23, 2022
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Mike Mason – Commissioner – Vice President
- Burt Green – Commissioner
- Mark Miller – Municipal Accounts & Consulting, L.P.
- Brian Edwards – Fire Chief
- John Peeler – Coveler & Peeler, PC (vial teleconference)
- Ricardo Martinez – Martinez Architects

Meeting Commenced: Wednesday, February 23, 2022, at 5:30 P.M.

Location: Montgomery Fire Station #51
 20590 Eva Street
 Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call
 - a) All members present as listed above
- 3) Public Comment
 - a) No public present
- 4) Take action to elect Board Officers for 2022 Term
 - Burt Green made a motion to renew the Board Officers for the 2022 Term as follows:
James Sibley, President
Mike Mason, Vice President
Kim Parrish, Treasurer / Secretary
Burt Green, Commissioner
Eric Gensheimer, Commissioner
 - Mike Mason seconded the motion.
 - There were no objections and the motion carried.
- 5) Reading and approval of the following minutes:
 - a) Wednesday, January 26, 2022, Regular Meeting Minutes
 - b) Thursday, February 10, 2022, Special Meeting 10-Year Plan
 - James Sibley called for a motion to accept the minutes as written
 - Burt Green made a motion to accept the minutes listed above as written
 - Mike Mason seconded the motion.
 - There were no objections and the motion carried.
- 6) Financial Matters
 - a) Monthly Financial Report as presented by District Bookkeeper
 - James Sibley called for a motion to accept the Monthly Financial Report and ratify the January 2022 Bills
 - Mike Mason made a motion to accept the Monthly Financial Report and ratify the January 2022 Bills
 - Burt Green seconded the motion
 - There were no objections and the motion carried.
 - b) Sales Tax Update
 - Review of HdL Sales Tax Report

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, February 23, 2022
Regular Meeting Minutes- page 2 of 3

- c) To review, discuss, and take action regarding the contract for bookkeeping services with Municipal Accounts & Consulting, LP.
 - Table until March 2022 meeting. Kaye will forward new contract to Counsel for review.
- 7) Old Business
 - a) To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 - James Sibley reported MCESD#2 closed on new station property for new Walden Station.
 - No report on lease for old Station 55, waiting on MUD 18.
 - b) To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 - Station 54:
 - Design Activities:
 - Martinez Architects and Consultants to provide 95% Drawings and Specs – February 25
 - Document Review scheduled for February 28
 - Anticipated Activities:
 - Martinez Architect waiting for follow-up with Walden Community General Manager
 - Walden Road Entry Revision
 - Station 55:
 - Construction Activities:
 - Punchlist 99% complete
 - Anticipated Activities:
 - Punch List Walk Through Scheduled
 - Back-up Generator to be installed
 - Grand Opening will be scheduled at later date upon arrival of MCHD signage and installation
- 8) New Business
 - a) To review and act on granting ad valorem tax exemption for 2022.
 - James Sibley called for a motion to maintain the current ad valorem tax exemption at Homestead – \$0 / Over 65 – \$25,000 / Disability – \$25,000
 - Mike Mason made a motion to maintain the current ad valorem tax exemption at Homestead – \$0 / Over 65 – \$25,000 / Disability – \$25,000
 - Burt Green seconded the motion.
 - There were no objections and the motion carried.
 - b) To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 - Nothing to report
 - c) Discuss and take any action on current Fire Station 55 located at 18525 FM 1097 West Lease.
 - Cover in 7 a.
 - d) Fire Department present 10-year Plan that includes operational expenses, capital projects, acquisition of apparatus and equipment.
 - Edwards distributed amended plan with ESD cost modified.

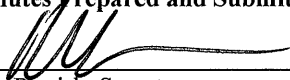
Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, February 23, 2022
Regular Meeting Minutes – page 3 of 3

- 9) To Meet in Closed Session
- a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matter.
 - c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session Required.

- 10) Take any action on item(s) discussed in Closed Session.
- a. Pending or contemplated litigation or settlement.
 - Nothing to report.
 - b. Real estate, including, but not limited to purchase, sale, platting, or permits.
 - Nothing to report.
 - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 11) Discussion Report from Fire Department on Present Activities and Events.
- Incidents have kept the department very busy.
 - Edwards presented the 2021 Year in Review.
- 12) Confirm Meeting Date, Time, and Location for Upcoming Meeting(s):
- a) Wednesday, March 23, 2022, at 5:30 at Station 51
- 13) Adjournment
- a) Meeting adjourned at 6:17 P.M.

Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer

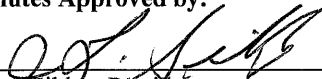


Kim Parrish, Secretary

3-23-22

Date

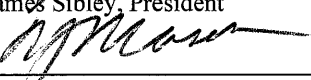
Minutes Approved by:



James Sibley, President

3/23/22

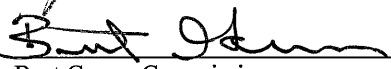
Date



Mike Mason, Vice President

3/23/22

Date



Burt Green, Commissioner

3-23-22

Date