

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, May 25, 2022
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Kim Parrish – Commissioner – Treasurer / Secretary
- Mike Mason – Commissioner – Vice President
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- Galina Yamakova - Municipal Accounts & Consulting, L.P.
- Brian Edwards – Fire Chief
- Rusty Griffith – Battalion Chief
- Lonnie Mapston – Battalion Chief
- John Peeler – Coveler & Peeler, PC
- Krystine Ramon - Coveler & Peeler, PC
- Ricardo Martinez – Martinez Architects

Meeting Commenced: Wednesday, May 25, 2022, at 5:00 PM

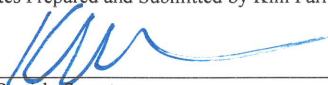
Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77316

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call
 - a) All members present as listed above.
- 3) Public Comment
 - a) No public present.
- 4) Reading and approval of the following minutes:
 - a) Wednesday, April 27, 2022, Regular Minutes
 - i) James Sibley called for a motion to accept the above listed minutes as written.
 - ii) Mike Mason made a motion to accept the above listed minutes as written.
 - iii) Eric Gensheimer seconded the motion.
 - iv) There were no objections and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by District Bookkeeper
 - i) Financial Report
 - (1) James Sibley called for a motion to accept the Monthly Financial Report and ratify the Bills as presented.
 - (2) Mike Mason made a motion to accept the Monthly Financial Report and ratify the Bills as presented.
 - (3) Eric Gensheimer seconded the motion.
 - (4) There were no objections and the motion carried.
 - ii) Repayment of surplus loan funds regarding Station 55.
 - (1) James Sibley called for a motion to return the remaining balance of \$X regarding Station 55 to Capital One as a payment toward the principal assuming no legal issues arise.
 - (2) Eric Gensheimer made a motion to return the remaining balance of \$X regarding Station 55 to Capital One as a payment toward the principal assuming no legal issues arise.
 - (3) Mike Mason seconded the motion.
 - (4) There were no objections and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax
 - i) Review of HdL Sales Tax Report
- 6) Old Business
 - a) To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 - i) No discussion
 - b) To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 - i) Station 54
 - (1) Contract Document Review
 - (2) General Contractor Selection:
 - (a) James Sibley called for a motion to select the General Contractor for Station 54 as Christiansen Building Group and authorize ESD President to execute Contract Documents.
 - (b) Mike Mason made a motion to select the General Contractor for Station 54 as Christiansen Building Group and authorize ESD President to execute Contract Documents.
 - (c) Eric Gensheimer seconded the motion.
 - (d) There were no objections and the motion carried.
 - (3) Anticipated Activities:
 - (a) Martinez to provide Issue for Construction – May 31, 2022
 - ii) Station 55
 - (1) Last few primary items are being addressed with the largest being the flowing water causing erosion at the retention pond and fire protection within the building.
- 7) New Business
 - a) To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.

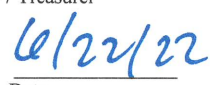
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- i) Nothing to report.
- b) Discuss and take any action on bids for two (2) tankers.
 - i) Discussion of Fouts Bros contract.
- c) Discuss and take any action on City of Conroe Annexation Ordinances 1414-97, 1572-01, and 1605-02.
 - i) Discussion of City of Conroe Annexation Ordinances as listed above.
- d) Discuss and take action on mutual aid.
 - i) Discussion of Mutual Aid options.
- e) To discuss and take action on the ratification of a continuing Contract with a collections counsel for the collection of delinquent District ad valorem property taxes, and providing for the payment of 20% of the delinquent taxes, penalties, and interest which are collected by the counsel under said Contract.
- f) To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to Section 33.07 of the Property Tax Code and adoption of a Resolution regarding same.
- g) To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collections by the District's delinquent tax counsel, pursuant to Section 33.08 of the Property Tax Code and adoption of a Resolution regarding same.
- h) To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to Section 33.11 of the Property Tax code and adoption of a Resolution regarding same.
 - i) James Sibley called for a motion to ratify the continuation and of the contract for delinquent tax collection and to continue to impose imposition of penalties under Tax Code 33.8, 33.08, and 33.11.
 - ii) Eric Gensheimer a motion to ratify the continuation and of the contract for delinquent tax collection and to continue to impose imposition of penalties under Tax Code 33.8, 33.08, and 33.11.
 - iii) Mike Mason seconded the motion.
 - iv) There were no objections and the motion carried.
- 8) To meet in Closed Session.
 - a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matter.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i) No Closed Session required.
- 9) Take any action on item(s) discussed in Closed Session.
 - a) Pending or contemplated litigation or settlement.
 - b) Real estate, including, but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 10) Report from Fire Department on Present Activities and Events.
 - a) Incident Report submitted by Chief Edwards.
 - b) Edwards brought up some concern by citizens on Bays Chapel concerning lack of station and ISO grade
 - c) Chief Edwards to organize additional training for District in the coming months.
- 11) Confirm Meeting Date, Time, and Location for upcoming meetings
 - a) Special Meeting - Wednesday, June 8, 2022, at 5:30 P.M. at Station 51.
 - b) Regular Meeting - Wednesday, June 22, 2022, at 5:30 P.M. at Station 51.
- 12) Adjournment
 - a) Meeting adjourned at 7:30 P.M.

Minutes Prepared and Submitted by Kim Parrish – Commissioner – Secretary / Treasurer



Kim Parrish, Secretary

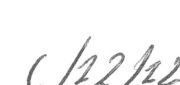


Date

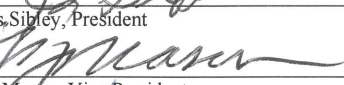
Minutes Approved by:



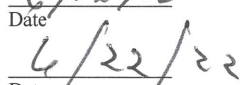
James Sibley, President



Date



Mike Mason, Vice President



Date



Eric Gensheimer, Commissioner



Date



Burt Green, Commissioner



Date