

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, August 24, 2022
Regular Meeting Minutes

Present:

- James Sibley – Commissioner / President
- Mike Mason – Commissioner – Vice President
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- Brian Edwards – Fire Chief
- John Peeler – Coveler & Peeler, PC
- Robin Humphrey- HdL Compnaies

Meeting Commenced: Wednesday, August 24, 2022, at 5:30 PM

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call
 - a) All members present as listed above.
- 3) Public Comment
 - a) Citizen from Bays Chapel area inquired about a possible future ESD#2 facility for their area. After discussion, Board acknowledged and said they would continue to look at all areas of the district that are in need of ESD#2 coverage.
- 4) Reading and approval of the following minutes:
 - a) Wednesday, July 27, August 8, and August 15 minutes
 - i) James Sibley called for a motion to accept the above listed minutes as written.
 - (1) Mike Mason made a motion to accept the above listed minutes as written.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by District Bookkeeper
 - i) Financial Report
Kaye presented report. Eric Gensheimer inquired about current Municipal Accounting invoice, Eric Gensheimer also inquired about current process of approving bills to pay. Discussion.
 - (1) James Sibley called for a motion to accept the Monthly Financial Report and ratify the Bills as presented.
 - (a) Mike Mason made a motion to accept the Monthly Financial Report and ratify the Bills as presented.
 - (b) Burt Green seconded the motion.
 - (c) There were no objections and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax
 - i) Robin Humphrey presented sales tax report and discussed how sales tax looks for the year. Went over a few items in contract.
- 6) Old Business
 - a) To review and act on matters related to the ownership of property for District fire stations, including approving the purchase or lease of real property.
 - i) Nothing to report

Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, August 24, 2022
Regular Meeting Minutes-page 2 of 3

- b) To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, and to approve payments.
 - i) Station 54
Station Committee updated Board on the current issues with Entergy. James Sibley advised there would be meetings or updates every week until resolution is reached. Entergy issue should not cause any issues with current progress.
 - ii) Station 55
 - (a) No change in retention or sprinkler issue.
- 7) New Business
 - a) To review and take action on emergency operational procedures during the COVID-19 disaster, including designation of commissioners or employees to authorize emergency expenditures during the duration of the declared state of disaster.
 - i) Nothing to report.
 - b) Discuss and take any action on Budget for FY 2022 / 2023
 - i) Went over proposed budgets. After much discussion.
 - (a) Mike Mason made a motion to amend previous approved budget to Plan D presented by FD. Plan D includes FD budget of \$9,491,000 and total budget for MCESD#2 of \$11,249,000.
 - (b) Burt Green second the motion to amend previous approved budget to Plan D presented by FD. Plan D includes FD budget of \$9,491,000 and total budget for MCESD#2 of \$11,249,000.
 - (c) There were no objections and motion carried with unanimous vote.
 - c) To review and take action to adopt and set by Order the District 2022 ad valorem tax rate for maintenance and operations.
 - i) No action needed
 - d) To review and take action to adopt and set by Order the District 2022 ad valorem tax rate for debt service.
 - i) No action needed
 - e) To review and take action on District 2022 total Ad Valorem tax rate .
 - i) No action needed
- 8) To meet in Closed Session.
 - a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - i) No closed session required.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matter.
 - i) Board meet in closed session to discuss personnel matters.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
 - i) No Closed Session required.
- 9) Take any action on item(s) discussed in Closed Session.
 - a) Pending or contemplated litigation or settlement.
 - b) Real estate, including, but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.

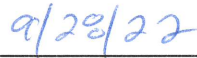
Montgomery County E.S.D. # 2
Board of Commissioners Regular Meeting
Wednesday, August 24, 2022
Regular Meeting Minutes-page 3 of 3

- 10) Report from Fire Department on Present Activities and Events.
a) Incident Report submitted by Chief Edwards.
b) Reported FD having a full time test in first part of September with start date of October.
- 11) Confirm Meeting Date, Time, and Location for September 2022 meeting.
a) Regular Meeting – Wednesday, September 28, 2022, at 5:30 PM at Station 51
- 12) Adjournment
a) Meeting adjourned at 7:04 P.M.

Minutes Prepared and Submitted by B Edwards.



Brian Edwards, MCESD#2

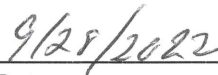


Date

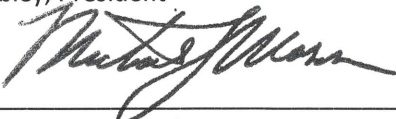
Minutes Approved by:



James Sibley, President



Date

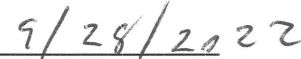


Mike Mason, Vice President

Date



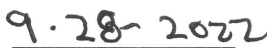
Eric Gensheimer, Commissioner



Date



Burt Green, Commissioner



Date