

Montgomery County Emergency Service District # 2

Board of Commissioners Regular Meeting

Wednesday, September 28, 2022

Present:

- James Sibley, Commissioner – President
- Mike Mason, Commissioner – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner
- Eric Gensheimer – Commissioner
- Brian Edwards, Chief
- Rusty Griffith, Battalion Chief
- Kaye Townley – Municipal Accounts & Consulting, L.P.
- John Peeler – Coveler & Peeler, PC
- Michael Others – McCall Gibson Swedlund Barfoot PLLC

Meeting Commenced: Wednesday, September 28, 2022

Location: Montgomery Fire Station # 51

20590 Eva Street

Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No public present.
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, August 24, 2022 – Tax Increase
 - b) Wednesday, August 24, 2022 – Regular Meeting
 - i) James Sibley called for a motion to accept the above listed minutes as written.
 - ii) Eric Gensheimer made a motion to accept the above listed minutes as written.
 - iii) Burt Green seconded the motion.
 - iv) There were no objections and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by District Bookkeeper.
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - (a) Eric Gensheimer made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - (b) Bert Green seconded the motion.
 - (c) There were no objections and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented the Sales Tax Report.
- 6) Old Business
 - a) To review and act on matters related to ownership of property for District fire station(s), including approving the purchase or lease of real property.
 - i) No action needed.
 - b) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters.

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i) Station # 54

To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.

ii) Station # 55

(1) James Sibley called for a motion to approve Pay App # 3 in the amount of \$86,650.95.

(2) Eric Gensheimer made a motion to approve Pay App # 3 in the amount of \$86,650.95.

(3) There were no objections and the motion carried.

7) New Business

a) To review, discuss, and take action on engaging auditor for MCESD # 2 Fiscal Year 2021 / 2022.

i) James Sibley called for a motion to engage McCall Gibson Swedlund Barfoot PLLC for MCESD # 2 Fiscal Year 2021 / 2022.

ii) Eric Gensheimer made a motion to engage McCall Gibson Swedlund Barfoot PLLC for MCESD # 2 Fiscal Year 2021 / 2022.

iii) There were no objections and the motion carried.

b) Discuss and take any action on the ordering of EVT Truck.

i) James Sibley called for a motion to approve the purchase of EVT Truck not to exceed \$85,000 upon open of received bids.

ii) Eric Gensheimer made a motion to approve the purchase of EVT Truck not to exceed \$85,000 upon open of received bids.

iii) There were no objections and the motion carried.

c) Discuss and take any action on FY 2022 – 2023 Budget

i) No action needed.

8) To Meet in Closed Session.

a) To meet in Closed Session pursuant to Government Code 551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code 323.3022 to discuss sales tax matters.

b) To meet in Closed Session pursuant to Government Code 551.074 to discuss personnel matters.

c) To meet in Closed Session pursuant to Government Code 551.072 to deliberate regarding real estate matters.

i) Entered Closed Session at 6:13 P.M.

ii) Exited Closed Session at 6:29 P.M.

9) Take any action on item(s) discussed in Closed Session.

a) Pending or contemplated litigation, settlement.

b) Real estate, including but not limited to purchase, sale, platting, or permits.

c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.

i) Brief discussion regarding Chief Edwards Employment Agreement.

10) Report from Fire Department on Present Activities and Events.

a) Presented by Chief Edwards.

11) Confirm Meeting Date, Time, and Location for October 2022 Meeting

a) Wednesday, October 26, 2022, at 5:30 P.M. at Station # 51

12) Adjournment

a) Meeting adjourned at 6:54 P.M.

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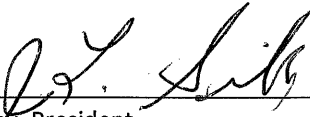
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Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

10/26/22
Date



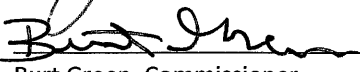
James Sibley, President

10/26/22
Date



Mike Mason, Vice President

10/26/22
Date



Burt Green, Commissioner

10/26/22
Date



Eric Gensheimer, Commissioner

10/26/22
Date