

**Montgomery County Emergency Service District # 2**  
**Board of Commissioners Regular Meeting**  
Monday, September 9, 2024  
*Special Meeting Minutes*

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**Present:**

- James Sibley - President
- Mike Mason – Vice President
- Bert Green – Commissioner
- Eric Gensheimer – Commissioner
- Brian Edwards – Fire Chief

**Meeting Commenced:** Monday , September 9, 2024

**Location:** Montgomery Fire Station # 51  
20590 Eva Street  
Montgomery, Texas 77356


- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
  - a) All members were present as listed above.
  - b) Quorum established.
- 3) To Receive Public Comment
  - a) No Public in Attendance
- 4) Financial Matters
  - a) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
    - No report or action taken on Financials.
- 5) Old Business
  - a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
    - a) Station # 54 – (Walden) – Presented by Station Committee
      - (1) James Sibley went over the proposed change order developed by Martinez Architects and CBG to reduce the contract value in the amount of \$217,401.69. After discussion, Board agreed to the deductions and credits to MCESD#2. A final Pay Application will be submitted by CBG in coming days or weeks.
        - Mike Mason made a motion to approve the proposed change order developed by Martinez Architects and CBG to reduce the contract value in the amount of \$217,401.69.
        - Eric Gensheimer second the motion to approve the proposed change order developed by Martinez Architects and CBG to reduce the contract value in the amount of \$217,401.69.
        - All in favor of motion. Motion passed.
    - b) Discuss and take any action on sealed bids for bookkeeping services.
      - a) Eric Gensheimer went over the process for choosing and having further meetings with Bookkeeping services. There has been 1 meeting and anticipate have 2-3 more to find best option and pricing for MCESD#2. He will hopefully be able to present a recommendation to the Board at the September 25 meeting.
- 6) New Business
  - a) NONE
- 7) To Meet in Closed Session.
  - a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which require confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
  - b) To mee in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
  - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
    - a) No Closed Session Required.

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- 8) Take any action on item(s) discussed in Closed Session.
  - a) Pending or contemplated litigation, settlement.
  - b) Real estate, including but not limited to purchase, sale, platting, or permits.
  - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 9) Confirm Meeting Date, Time, and Location for upcoming meeting(s):
  - a) Wednesday, September 25, 2024, at 5:30 – Regular Meeting at Montgomery Fire Station # 51 located at 20590 Eva Street, Montgomery, Texas 77356.
- 10) Adjournment
  - a) The meeting was adjourned at 5:520 P.M.

Minutes Prepared by:

  
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Brian Edwards

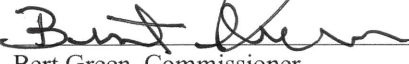
9/25/24  
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Date

  
\_\_\_\_\_  
James Sibley, President


9/25/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mike Mason, Vice President

9/25/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Bert Green, Commissioner

9/25/24  
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Date

  
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Eric Gensheimer, Commissioner

9/25/24  
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Date