

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Wednesday, July 23, 2025
Regular Meeting Minutes

Present:

- Mike Mason – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner / Assistant Treasurer
- Eric Gensheimer – Commissioner / Assistant Secretary
- Brian Edwards – Fire Chief
- Rusty Griffith – Battalion Chief
- John Peeler – Coveler & Peeler, P.C.
- Zach Brewer – Director of Investment Services, PTMA Financial Solutions for Texas Class
- Jen Welsh – General Council and Chief Legal Officer PTMA Financial Solutions – Via Conference Call
- Brian Sugrue – Chief Information Officer, PTMA Financial Solutions – Via Conference Call
- Ron Sharon – Chief Information Security Officer, PTMA Financial Solutions – Via Conference Call

Meeting Commenced: Wednesday, July 23, 2025

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: Vice President Mike Mason called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members were present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No Public Comment
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, June 25, 2025 – Regular Meeting Minutes
 - i) Mike Mason called for a motion to accept the above-listed minutes as written.
 - (1) Burt Green made a motion to accept the above-listed minutes as written.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections, and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by Eric Gensheimer
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) Eric Gensheimer reviewed the report along with recent changes.
 - (2) Mike Mason called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Eric Gensheimer made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Burt Green seconded the motion.
 - There were no objections, and the motion carried.
 - b) Discuss and take action on the security of ESD Funds.
 - i) Zach Brewer presented information on the security of ESD Funds with TEX CLASS.
 - c) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented Sales Tax Report
- 6) Old Business
 - a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
 - i) Station # 54 – (Walden)
 - (1) Nothing to report.
 - b) To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance, and legal actions related to real estate.
 - i) Property on Plez Morgan closing completed.
 - c) Review, discuss, and take action on MCESD # 2 Surplus List.
 - i) Nothing to report.

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7) New Business

- a) To review the District Proposed Budget for FY 2025 – 2026, including presentation by staff.
 - i) Chief Edwards presented the Proposed Budget for FY 2025 – 2026.
- b) Consider and accept excess collections for 2024 Debt Service and Certification of Debt Service Collection rate for 2025 / 2026.
 - i) Mike Mason called for a motion to accept the excess collections report from the Montgomery County Tax Office for 2024 debt service and certification for debt service collection rate for 2025 – 2026.
 - (1) Burt Green made a motion to accept the excess collections report from the Montgomery County Tax Office for 2024 debt service and certification for debt service collection rate for 2025 – 2026.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion was carried.
- c) To review and act to propose the District 2025 Ad Valorem Tax Rate and schedule public hearing for same.
 - i) Mike Mason called for a motion to propose the District 2025 Ad Valorem Tax \$0.10 / \$100.00.
 - (1) Burt Green made a motion to propose the District 2025 Ad Valorem Tax \$0.10 / \$100.00.
 - (2) Eric Gensheimer seconded the motion.
 - (3) All members present voted to approve the proposed tax rate by a vote of 4 to 0.
 - ii) Mike Mason called for a motion to schedule the MCESD#2 public hearing on August 20 at 5:30 PM for the District 2025 Ad Valorem Tax Rate
 - (1) Burt Green made a motion to schedule the MCESD#2 public hearing on August 20 at 5:30 PM for the District 2025 Ad Valorem Tax Rate
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion was carried.
- d) To review and act to order an election to confirm the District 2025 Ad Valorem Tax Rate.
 - i) Mike Mason called for a motion for an Order for Election to be held November 4, 2025, on the Proposition for Approval of the 2025 Ad Valorem Tax Rate of Montgomery County ESD # 2 as provided under Tax Code, §26.07.
 - (1) Burt Green made a motion for an Order for Election to be held November 4, 2025, on the Proposition for Approval of the 2025 Ad Valorem Tax Rate of Montgomery County ESD # 2 as provided under Tax Code, §26.07.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion was carried.

8) To Meet in Closed Session

- a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which are required confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

9) Take any action on item(s) discussed in Closed Session.

- a) Pending or contemplated litigation, settlement.
- b) Real estate, including but not limited to purchase, sale, platting, or permits.
- c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- d) Entered into Closed Session at 5:37 PM
- e) Exited Closed Session at 6:54 PM

10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.

- a) Safe-D Web Cast – Legislative issues scheduled for August 11.
- b) MCESD # 2 has 8 members attending Colorado Springs for Memorial Service. (self-funded)
- c) Two MCESD # 2 crews have been recognized for recent CPR saves.
- d) Tanker that was involved in accident is scheduled to be back in service in September.
- e) MCESD # 2 currently has a Pierce Lease Pumper for thirty days if you happen to see it out and about on runs.
- f) Planning to start a committee for Logistics Plans.
- g) Once a budget is approved, the promotion process will begin.

11) Confirm Meeting Date, Time, and Location for up, coming meeting(s):

- a) Public Hearing Meeting
 - i) Wednesday, August 20, 2025, at 5:30 PM – Special Meeting to Approve Ad Valorem at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.

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ii) Wednesday, August 20, 2025, at 5:45 – Regular Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.

12) Adjournment

a) The meeting was adjourned at 7:40 P.M.

Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

8-20-25

Date

Mike Mason, Vice President

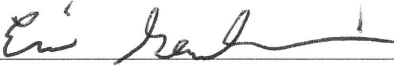
Date



Burt Green, Assistant Treasurer

8-20-26

Date



Eric Gensheimer, Assistant Secretary

8-20-25

Date