

Montgomery County Emergency Service District # 2

Board of Commissioners Regular Meeting

Wednesday, August 20, 2025

Regular Meeting Minutes

Present:

- James Sibley – Commissioner - President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner / Assistant Treasurer
- Eric Gensheimer – Commissioner / Assistant Secretary
- Brian Edwards – Fire Chief
- Rusty Griffith – Battalion Chief
- Jessica Adkins – Coveler & Peeler, P.C.
- Brian Desilets – Clarity Consulting Corp.

Meeting Commenced: Wednesday, August 20, 2025

Location: Montgomery Fire Station # 51

20590 Eva Street

Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:40 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members were present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No Public Comment
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, July 23, 2025 – Regular Meeting Minutes
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - (1) Burt Green made a motion to accept the above-listed minutes as written.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections, and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by Eric Gensheimer
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) Brian reviewed the report along with recent changes.
 - (2) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Eric Gensheimer made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Burt Green seconded the motion.
 - There were no objections, and the motion carried.
 - b) Discuss and take any action on security of ESD funds.
 - i) Discussion with Brian Desilets and Board regarding security of ESD Funds.
 - c) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented Sales Tax Report
- 6) Old Business
 - a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
 - i) Station # 54 – (Walden)
 - (1) James Sibley and Rusty Griffith updated the Board on the status of Station # 54.
 - (2) Board advised Edwards and Griffith to get a third party inspector to do an inspection for the one year walk through.
 - b) To review and take any action on MCESD # 2 Surplus List.
 - i) Surplus has closed as of August 14, 2025 with a payout of \$1,725.00.
- 7) New Business
 - a) Discuss and take any action on House Bill 1522.
 - i) House Bill 1522 in Texas relates to the state's Open Meetings Act and specifically modifies the notice requirements for meetings held by governmental bodies. The bill mandates that meeting notices must be posted for at least three business

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days before the scheduled meeting, replacing the previous requirement of 72 hours. Additionally, the bill requires that any proposed budget and a taxpayer impact statement be included in the meeting notice, unless the budget is readily accessible online.

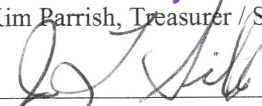
- 8) To Meet in Closed Session
 - a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which are required confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 9) Take any action on item(s) discussed in Closed Session.
 - a) Pending or contemplated litigation, settlement.
 - b) Real estate, including but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.
 - a) MCESD # 2 has completed our UTV Conversion, and it enables us to use it as a fire fighting apparatus as well as an EMS Transport Unit. Really recognized the weakness while making EMS incidents in the National Forest.
 - b) Both properties have been mowed: Plez Morgan and FM 1097 West. -
 - c) MCESD # 2 has eight (8) members with family attending IAFF Memorial in Colorado Springs from Sept.18 – 21.
 - d) MCESD # 2 Tanker damaged in wreck is scheduled to be returned mid-October.
 - e) ESD Board was sent some bills that were recently passed. One main bill is SB-2965, which states that if the City plans to annex an area within the ESD, they must prove that they can provide equal or better fire protection before it can be annexed.
 - i) "House Bill 2965 is a piece of legislation in the state of Texas focused on the annexation of territory within an emergency services district by a municipality. Specifically, it outlines procedures for municipalities to follow when annexing such territory, ensuring that emergency services are maintained and that the emergency services district is properly notified and compensated."
 - f) ISO will be evaluating MCESD # 2 the first week in October.
 - g) We will be having some future promotions and that process is currently underway.
 - h) Discussion on forming the Logistics and Admin building committee. Suggested 2 Board members and 3 fire department personnel.
- 11) Confirm Meeting Date, Time, and Location for up, coming meeting(s):
 - a) Public Hearing Meeting
 - i) Wednesday, September 24, 2025, at 5:30 – Regular Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.
- 12) Adjournment
 - a) The meeting was adjourned at 6:47 P.M.

Minutes Prepared by:



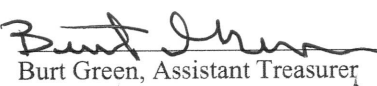
Kim Parrish, Treasurer / Secretary

9/24/25
Date



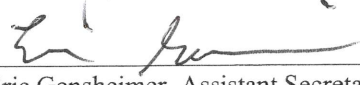
James Sibley, President

9/24/25
Date



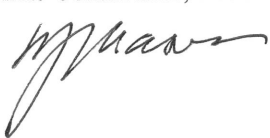
Burt Green, Assistant Treasurer

9-24-25
Date



Eric Gensheimer, Assistant Secretary

9/24/25
Date



9/29/25
Date