

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Wednesday, September 24, 2025
Regular Meeting Minutes

Present:

- James Sibley – Commissioner – President
- Mike Mason – Commissioner – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner / Assistant Treasurer
- Eric Gensheimer – Commissioner / Assistant Secretary
- Brian Edwards – Fire Chief
- Rusty Griffith – Battalion Chief
- John Peeler – Coveler & Peeler, P.C.
- Eric Gonzalez – Clarity Consulting Corp.

Meeting Commenced: Wednesday, September 24, 2025

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members were present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No Public Comment
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, August 20, 2025 – Special Meeting Minutes
 - b) Wednesday, August 20, 2025 – Regular Meeting Minutes
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - (1) Burt Green made a motion to accept the above-listed minutes as written.
 - (2) Mike Mason seconded the motion.
 - (3) There were no objections, and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by Eric Gensheimer
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) Eric Gonzalez with Clarity Consulting Corp. presented and reviewed the report along with recent changes.
 - (2) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Eric Gensheimer made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Mike Mason seconded the motion.
 - There were no objections, and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented Sales Tax Report
- 6) Old Business
 - a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
 - i) Station # 54 – (Walden)
 - (1) Inspection has been completed with both Eric Gensheimer and Rusty Griffith present.

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Wednesday, September 24, 2025
Regular Meeting Minutes- page 2 of 3

- 7) New Business
- a) Discuss and take any action on per diem for Commissioners.
 - i) Counsel presented the Resolution establishing District Policy for the payment of commissioner compensation under section 775.038 of the Texas Health & Safety Code.
 - ii) James Sibley called for a motion to adopt the Policy of the Texas Ethics Commission to set the amount of per diem for members of the Legislature under Section 24a, Article III, Texas Constitution for each day the Commissioner actually spends performing duties of a Commissioner at the statutory limit and not to exceed the statutory limit per year effective September 24, 2025.
 - (1) Mike Mason made a motion to adopt the Policy of the Texas Ethics Commission to set the amount of per diem for members of the Legislature under Section 24a, Article III, Texas Constitution for each day the Commissioner actually spends performing duties of a Commissioner at the statutory limit and not to exceed the statutory limit per year effective September 24, 2025.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion carried.
 - b) Review and act under Government Code §552.234 to designate email address for receipt of Public Information Act request and notify Attorney General of same.
 - i) Counsel presented information on Government Code §522.234 designating an email address for receipt of Public Information Act request and notify the Attorney General of same.
 - ii) James Sibley called for a motion to designate an email address for the receipt of Public Information Act request and Notify the Attorney General of the same in accordance with Government Code §552.234.
 - (1) Eric Gensheimer made a motion to designate an email address for the receipt of Public Information Act request and Notify the Attorney General of the same in accordance with Government Code §552.234.
 - (2) Mike Mason seconded the motion.
 - (3) There were no objections and the motion carried.
- 8) To Meet in Closed Session
- a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which are required confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - i) Entered into Closed Session at 6:26 PM.
 - ii) Exited Closed Session at 6:36 PM.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - i) Entered into Closed Session at 6:40 PM.
 - ii) Exited Closed Session at 6:46 PM.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 9) Take any action on item(s) discussed in Closed Session.
- a) Pending or contemplated litigation, settlement.
 - b) Real estate, including but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
- 10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.
- a) Fire Department working on closing out Fiscal Year 2024 / 2025 Budget.
 - b) SQ 54 should be in service soon. Used truck and chassis purchased from ESD # 3.
 - c) ESD # 2 EVT truck should be in service soon. This will make second EVT truck in service.
 - d) Eight members of ESD # 2 attended the National Fire Fighter Memorial in Colorado Springs and Lt. Freeman has been added to the Memorial Wall.

Montgomery County Emergency Service District # 2

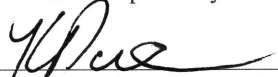
Board of Commissioners Regular Meeting

Wednesday, September 24, 2025

Regular Meeting Minutes- page 3 of 3

- e) Promotions are currently ongoing along with some reassignment of Fire Department tasks.
 - f) ESD # 2 will be evaluated by ISO on October 7, 2025.
 - g) October 7 – Faith in Blue in Downtown Montgomery at 6:00 PM.
- 11) Confirm Meeting Date, Time, and Location for up, coming meeting(s):
- a) Next Regular Meeting
 - i) Wednesday, October 22, 2025, at 5:30 – Regular Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.
- 12) Adjournment
- a) The meeting was adjourned at 6:48 P.M.


Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

10-28-25

Date



James Sibley, President

10/28/25

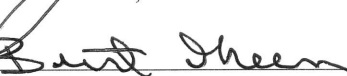
Date



Mike Mason, Vice President

10/28/25

Date



Burt Green, Assistant Treasurer

10/28/25

Date



Eric Gensheimer, Assistant Secretary

10/28/25

Date