

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Tuesday, December 16, 2025
Regular Meeting Minutes

Present:

- James Sibley – Commissioner – President
- Mike Mason – Commissioner – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner / Assistant Treasurer
- Eric Gensheimer – Commissioner / Assistant Secretary
- Brian Edwards – Fire Chief
- Rusty Griffith – Battalion Chief
- John Peeler – Coveler & Peeler, P.C.
- Eric Gonzalez – Clarity Consulting Corp.

Meeting Commenced: Tuesday, December 16, 2025

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members were present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No Public Comment
- 4) Reading and Approval of following meeting minute(s).
 - a) Tuesday, October 28, 2025 – Regular Meeting Minutes (Revised)
 - b) Tuesday, November 18, 2025 – Regular Meeting Minutes
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - (1) Mike Mason made a motion to accept the above-listed minutes as written.
 - (2) Burt Green seconded the motion.
 - (3) There were no objections, and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by Eric Gonzalez
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) Eric Gonzalez presented and reviewed the report along with recent changes.
 - (2) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Eric Gensheimer made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Mike Mason seconded the motion.
 - There were no objections, and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented Sales Tax Report
- 6) Old Business
 - a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
 - i) Logistics Facility
 - ii) Administration Facility
 - (1) James Sibley called for a motion to continue to work with Martinez Architects on Master Plan to develop property on Plez Morgan.
 - Mike Mason made a motion to continue to work with Martinez Architects on Master Plan to develop property on Plez Morgan.
 - Eric Gensheimer seconded the motion.
 - There was one objection and the motion carried.

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- iii) Station # 54 – (Walden)
 - (1) Committee reported on latest update regarding Station # 54 outstanding issues.
- b) Discuss and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance, and legal actions related to real estate.
 - i) No report. Their legal counsel is supposed to send over a draft to Peeler soon.
- 7) New Business
 - a) Discuss and take any action on ESD Commissioner’s reappointment / appointment for 2026 / 2027 Term.
 - i) James Sibley called for a motion to reappoint Mike Mason and Kim Parrish as ESD Commissioners for the 2026 / 2027 Term.
 - (1) Burt Green made a motion to reappoint Mike Mason and Kim Parrish as ESD Commissioners for the 2026 / 2027 Term.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion carried.
 - b) Discuss and take action on radio systems and contracts.
 - i) Chief Edwards and BC Griffith presented the MCFCA – MCHD VHF Simulcast Communications Interlocal Agreement information.
 - (1) James Sibley called for a motion to approve the memorandum of understanding (MOU) between MCESD # 2 and Montgomery County Fire Chief Association (MCFCA) for the purpose VHF Simulcast Communications Interlocal Agreement.
 - Eric Gensheimer made a motion to approve the MOU between MCESD # 2 and Montgomery County Fire Chief Association (MCFCA) for the purpose VHF Simulcast Communications Interlocal Agreement.
 - Mike Mason seconded the motion.
 - There were no objections and the motion was carried.
- 8) To Meet in Closed Session
 - a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which are required confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 9) Take any action on item(s) discussed in Closed Session.
 - a) Pending or contemplated litigation, settlement.
 - b) Real estate, including but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
 - i) No Closed Session necessary
- 10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.
 - a) Safe-D will be in January. Fire Department has five people attending.
 - b) We should have an updated 5-year plan by January ESD meeting.
 - c) Tanker 51 should be back by January ESD meeting.
 - d) Type 6 should be in service by January 1. Sitting outside to view.
 - e) Still dealing with maintenance to bay doors, HVAC, and generators at all stations.
 - f) We have filled all full-time openings and are staffed to 100% at 29 per shift.
 - g) It appears we will not be receiving grant for radios so we will have to spend capital radio fund to replace radios.
 - h) Working on wrapping up our ISO evaluation and are waiting on a few items from different entities.
 - i) Two of our Fire Fighters will be receiving the Clinic Excellence Award for Patient Care. Edwards will notify ESD Board in case Commissioners would like to attend.
- 11) Confirm Meeting Date, Time, and Location for up, coming meeting(s):
 - a) Regular Meeting
 - i) Tuesday, January 20, 2026, at 5:30 – Regular Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.
- 12) Adjournment
 - a) The meeting was adjourned at 6:32 P.M.

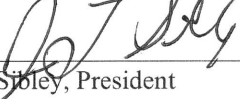
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Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

1-20-26
Date




James Sibley, President

1-20-26
Date




Burt Green, Assistant Treasurer

1-20-26
Date



Eric Gensheimer, Assistant Secretary

1/20/26
Date



Mike Mason, Vice President

1/20/26
Date