

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Tuesday, January 20, 2026
Regular Meeting Minutes

Present:

- James Sibley – Commissioner – President
- Mike Mason – Commissioner – Vice President
- Kim Parrish, Commissioner – Treasurer / Secretary
- Burt Green – Commissioner / Assistant Treasurer
- Eric Gensheimer – Commissioner / Assistant Secretary
- Brian Edwards – Fire Chief
- Rusty Griffith – Battalion Chief
- John Peeler – Coveler & Peeler, P.C.
- Eric Gonzalez – Clarity Consulting Corp.

Meeting Commenced: Tuesday, December 16, 2025

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members were present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No Public Comment
- 4) Oath of Office for ESD Commissioners
 - a) Commissioner Mike Mason and Commissioner Kim Parrish took their Oath of Office for 2-year term.
- 5) Action to elect Board Officers for 2026 Term.
 - a) James Sibley called for a motion to fill the positions of the Board as follows: James Sibley – President, Mike Mason – Vice President, Eric Gensheimer – Treasurer, Kim Parrish – Secretary, Burt Green – Assistant Treasurer
 - i) Mike Mason made a motion to fill the positions of the Board as follows: James Sibley – President, Mike Mason – Vice President, Eric Gensheimer – Treasurer, Kim Parrish – Secretary, Burt Green – Assistant Treasurer
 - ii) Burt Green seconded the motion.
 - iii) There were no objections and the motion was carried.
- 6) Reading and Approval of following meeting minute(s).
 - a) Tuesday, December 16, 2025– Regular Meeting Minutes
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - (1) Burt Green made a motion to accept the above-listed minutes as written.
 - (2) Mike Mason seconded the motion.
 - (3) There were no objections, and the motion carried.
- 7) Financial Matters
 - a) Monthly Financial Report as presented by Eric Gonzalez
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) Eric Gonzalez presented and reviewed the report along with recent changes.
 - (2) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Burt Green made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Mike Mason seconded the motion.
 - There were no objections, and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented Sales Tax Report
 - c) Discuss and take action on any changes to MCESD # 2 bank accounts.
 - i) Chief Edwards discussed MCESD#2 Simmons Bank Accounts and details regarding statement receipt address.
 - (1) James Sibley called for a motion to update the mailing address for MCESD#2 Simmons Bank statements to Station #51 at 20590 Eva.
 - Eric Gensheimer made a motion to update the mailing address for MCESD#2 Simmons Bank statements to Station #51 at 20590 Eva.
 - Burt Green seconded the motion.

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- There were no objections and the motion was carried.
- 8) Old Business
- a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
 - i) Logistics Facility
 - (1) Chief Edwards and BC Griffith met with Martinez Architects last week to review the master plan for the property located on Plez Morgan.
 - (2) President Sibley to reach out to Ricardo with Martinez Architects regarding additional requested information.
 - ii) Administration Facility
 - (1) Chief Edwards and BC Griffith met with Martinez Architects last week to review the master plan for the property located on Plez Morgan.
 - (2) President Sibley to reach out to Ricardo with Martinez Architects regarding additional requested information.
 - iii) Station # 54 – (Walden)
 - (1) Committee reported on latest update regarding Station # 54 outstanding issues, including report on concrete issues and possible solutions.
 - James Sibley called for a motion to engage Benson’s Rock-Hard Construction for Concrete Issues and address Possible Solutions for Station # 54.
 - (i) Mike Mason made a motion to engage Benson’s Rock-Hard Construction for Concrete Issues and address Possible Solutions for Station # 54.
 - (ii) Kim Parrish seconded the motion.
 - (iii) There were no objections and the motion was carried.
 - b) Discuss and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance, and legal actions related to real estate.
 - i) No report. Their legal counsel is supposed to send over a draft to Peeler soon.
- 9) New Business
- a) Discuss and take any action on MOU between ESD # 2 and TDEM.
 - i) President Sibley discussed and signed the Agreement between State and ESD for assets and response.
 - ii) James Sibley called for a motion to approve and sign the MOU between ESD # 2 and TDEM.
 - (1) Mike Mason made a motion to approve and sign the MOU between ESD # 2 and TDEM.
 - (2) Eric Gensheimer seconded the motion.
 - (3) There were no objections and the motion was carried.
 - b) Report and status of District reporting requirements due January 2026.
 - i) Counselor Peeler’s office is handling the report.
 - c) Discuss and take any action on legal fees and services for ESD # 2.
 - i) Counsel John Peeler presented the new fee structure for legal fees for ESD # 2.
 - (1) James Sibely called for a motion to renew and accept the new fee structure as presented by Coveler and Peeler.
 - Mike Mason made a motion to renew and accept the new fee structure as presented by Coveler and Peeler.
 - Eric Gensheimer seconded the motion.
 - There were no objections and the motion was carried.
 - d) Discuss MCESD # 2 Annual Banquet for 2026.
 - i) Board discussed the banquet. All agree that it promotes good morale and esprit de corp among staff and recommends continuation of current banquet plan..
- 10) To Meet in Closed Session
- a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which are required confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 11) Take any action on item(s) discussed in Closed Session.
- a) Pending or contemplated litigation, settlement.
 - b) Real estate, including but not limited to purchase, sale, platting, or permits.

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- c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
 - i) No Closed Session necessary
- 12) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.
 - a) ESD # 3 had an incident involving a backing up into Station 52 and ESD # 2 is working on repair.
 - b) Lots of training scheduled for Dept both local and out of town.
 - c) Preparing for severe upcoming cold weather.
 - d) Multiple recent structure fires.
- 13) Confirm Meeting Date, Time, and Location for up, coming meeting(s):
 - a) Meeting
 - i) Wednesday, February 25, 2026, at 5:30 – Regular Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.
- 14) Adjournment
 - a) The meeting was adjourned at 6:42 P.M.

Minutes Prepared by:



Kim Parrish, Treasurer / Secretary

2/25/26

Date



James Sibley, President

2/25/26

Date



Burt Green, Assistant Treasurer

2-25-26

Date



Eric Gensheimer, Assistant Secretary

2/25/26

Date



Mike Mason, Vice President

2-25-26

Date