

DOC# 23-1653  
POSTED  
09/21/2023 10:50AM  
Narciso Duran  
DISTRICT CLERK  
MONTGOMERY COUNTY, TEXAS

**MEETING NOTICE**  
**MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**TO THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT No. 2 AND ALL OTHER INTERESTED PARTIES:**

Notice is hereby given that the Board of Commissioners of the **MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 2** will hold a meeting on **Wednesday, September 27, 2023 at 5:30 PM** at the following location in the District: **Fire Station 51, 20590 Eva St., Montgomery, Texas 77356.**

This public meeting of the E.S.D #2 Board of Commissioners is governed by laws of Texas and policies of the Board. If, during the course of this meeting it is determined that discussion of any item on the agenda, in addition to the items specified, should be held in a closed session, the Board will conduct a closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E.

**Agenda:**

1. Call to Order
2. Roll Call
3. Public Comment
4. Reading and approval of minutes of prior meeting(s).
5. Financial matters
  - a. Monthly Financial Report presented by District bookkeeper.  
Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy and district debt.
  - b. Sales tax report and take any action on sales tax..
  - c. To review, discuss and take action on engagement of Auditor to prepare District 2022/2023 Fiscal Year Audit.
6. Old Business
  - a. To review and take action on any matters related on construction of new station(s), including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters.
    - i. Station 54
    - ii. Station 55
  - b. To review and take action on any matters related on renovation of MCESD#2 Station 52, including action to engage architectural or engineering service, to select deliver methods to engage contractor(s), to approve plans/designs/changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters.
  - c. Discuss, review, and take action on lease contract between MCESD#2 and MCHD for MCESD#2 Fire Station 52.
7. New Business
  - a. Discuss and take any action on budget for FY 2023/2024.
  - b. Discuss and take any action on computer equipment for MCESD#2.
8. To meet in Closed Session.
  - a. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
  - b. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

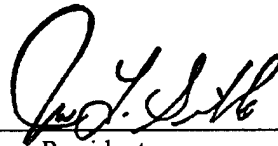
**POSTED**  
**DATE:** 9/21/2023  
**TIME:** 10:31  
**INITIALS:** JD

**MEETING NOTICE**  
**MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

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- c. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 9. Take any action on item(s) discussed in closed session.
  - a. Pending or contemplated litigation, settlement.
  - b. Real estate, including but not limited to purchase, sale, platting, or permits.
  - c. Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff and Fire Chief
- 10. Report from fire department on Present Activities and Events.
- 11. Confirm Meeting Date, Time, and Location for October 2023 meeting(s).
- 12. Adjournment

**POSTED**  
DATE: 9/21/2023  
TIME: 1031  
INITIALS: MP



James Sibley- President  
Montgomery County Emergency Service District #2