

Montgomery County Emergency Service District # 2
Board of Commissioners Regular Meeting
Wednesday, March 25, 2026
Regular Meeting Minutes

Present:

- James Sibley – Commissioner – President
- Mike Mason – Commissioner – Vice President
- Kim Parrish, Commissioner – Secretary
- Burt Green – Commissioner / Assistant Treasure
- Brian Edwards – Fire Chief
- John Peeler – Coveler & Peeler, P.C.
- Eric Gonzalez – Clarity Consulting Corp.
- Eric Gensheimer – Commissioner / Treasurer

Meeting Commenced: Wednesday, March 25, 2026

Location: Montgomery Fire Station # 51
20590 Eva Street
Montgomery, Texas 77356

- 1) Call to Order: President James Sibley called the meeting to order at 5:30 P.M.
- 2) Roll Call and Establish a Quorum
 - a) All members were present as listed above.
 - b) Quorum established.
- 3) To Receive Public Comment
 - a) No Public Comment
- 4) Reading and Approval of following meeting minute(s).
 - a) Wednesday, February 25, 2026– Regular Meeting Minutes
 - i) James Sibley called for a motion to accept the above-listed minutes as written.
 - (1) Mike Mason made a motion to accept the above-listed minutes as written.
 - (2) Burt Green seconded the motion.
 - (3) There were no objections, and the motion carried.
- 5) Financial Matters
 - a) Monthly Financial Report as presented by Eric Gonzalez
 - i) Review, discuss, and take action as necessary on financial matters, including bill payment, depositories, investment actions, Investment Policy, and district debt.
 - (1) Eric Gonzalez presented and reviewed the report along with recent changes.
 - (2) James Sibley called for a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Mike Mason made a motion to accept the Monthly Financial Report and Ratify the Bills as presented.
 - Burt Green seconded the motion.
 - There were no objections, and the motion carried.
 - b) Sales Tax Report and take any action on Sales Tax.
 - i) Eric Gensheimer presented Sales Tax Report
- 6) Old Business
 - a) To review and take action on any matters related to construction of new station(s), including action to engage architectural or engineering service, to select delivery methods to engage contractor(s), to approve plans / designs / changes, to approve payments, and to authorize Building Committee to act on behalf of the District regarding construction matters. To review and take action on construction and improvements of District facilities and property, including selection of contractors and consultants for construction and material testing services.
 - i) Logistics Facility
 - (1) . Currently working with MUD 160 along with Martinez Architects on detention / retention.
 - (2) Letter has been sent to MUD 160. Currently awaiting reply after MUD Board Meeting.
 - ii) Administration Facility
 - (1) Currently working with MUD 160 along with Martinez Architects on detention / retention.
 - (2) Letter has been sent to MUD 160. Currently awaiting reply after MUD Board Meeting.
 - iii) Station # 54 – (Walden)
 - (1) Eric Gensheimer updated Board on concrete issues at Station # 54.
 - (2) Chief Edwards presented issues of leaks found.
 - There have been two separate Plumbing Companies that have discovered leak locations: Largest leak underground and under generator slab.

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- Burke Plumbing repaired main leak.
- b) To review and take any action regarding real estate, including sale, purchase, platting, utilities, encumbrances, maintenance, and legal actions related to real estate.
 - i) Chief Edwards is currently working with SK Law Firm to finalize tract for future fire station being conveyed to ESD # 2. Expected dates are May / June 2026.
- 7) New Business
 - a) Review, discuss, take any action on 2026 Tax Exemptions, including Homestead, Over 65, and Disability, for MCESD # 2.
 - i) Counsel Peeler presented Montgomery ESD # 2 Granting Exemption Worksheet for 2026.
 - 1. James Sibley called for a motion to retain ESD # 2 Exemptions for 2026. Homestead 20% (Max allowed), over 65 \$25,000, and disability \$25,000.
 - Mike Mason made a motion to retain ESD # 2 Exemptions for 2026. Homestead 20% (Max allowed), over 65 \$25,000, and disability \$25,000.
 - Burt Green seconded the motion.
 - There were no objections, and the motion carried. Peeler to send appropriate paperwork to tax office.
 - b) Discuss newly adopted format to fill ESD Commissioner Position(s).
 - i) Chief Edwards and Counsel Peeler presented ESD Commissioners information from Montgomery County Commissioner Court Meeting.
 - c) Discuss and take any action on MCESD # 2 personnel issue.
 - i) Discuss current Grievance Policy in place.
 - ii) Received request for Step II hearing .
 - iii) Step II hearing scheduled for Wednesday, April 8, 2026, at 5:30 PM.
 - d) Discuss and take any action on Open Records Request.
 - i) Current Open Records Request from American Transparency from The Villages, FL is being addressed by Counsel Peeler.
- 8) To Meet in Closed Session
 - a) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplative litigation, settlement offers or on matters which are required confidentially under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
 - b) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
 - c) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- 9) Take any action on item(s) discussed in Closed Session.
 - a) Pending or contemplated litigation, settlement.
 - b) Real estate, including but not limited to purchase, sale, platting, or permits.
 - c) Personnel matters, including hiring, retention, duties, and benefits, including administrative staff, fire suppression staff, command staff, and fire chief.
 - i) No Closed Session necessary
- 10) Report from Fire Department on Present Activities and Events as presented by Chief Edwards.
 - a) 5-Year Plan is being finalized to be presented to ESD Commissioners soon.
 - b) Two members, Chief Hoffart and Captain R. Griffith, have been recognized as Fire Fighter of the Year in a VFW Ceremony held on March 15, 2026.
 - c) TIFMAS – Multiple deployments have been made over the past thirty days. There is still a crew deployed.
 - d) Chief Edwards is currently working on Handbook update and will modify the Grievance Policy portion of the document.
- 11) Confirm Meeting Date, Time, and Location for up, coming meeting(s):
 - a) Public Hearing Meeting
 - i) Wednesday, April 8, 2026, at 5:30 PM – Special Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.
 - ii) Wednesday, April 22, 2026, at 5:30 – Regular Meeting at Montgomery Fire Station located at 20590 Eva Street, Montgomery, Texas 77356.

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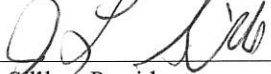
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12) Adjournment

a) The meeting was adjourned at 6:25 P.M.

Minutes Prepared by:



James Sibley, President

4/22/26
Date



Mike Mason, Vice President

4/22/26
Date



Kim Parrish, Secretary

4/22/26
Date

Eric Gensheimer, Treasurer


Burt Green, Assistant Treasurer

4-22-26
Date